

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

APRIL 17, 2017

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisonoli, Trustees: Robert Perry, Holly Grusendorf and Jane Tylenda

Absent: Robert Claypool

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

VISITORS PRESENT: Thomas Murray, John Hecker, Tracey Cassidy, Josh Ford and David Haggstrom

Mayor Trivisonoli called the regular meeting to order at 7:24pm.

Trustee Perry motioned to approve the minutes from the regular board meeting held on March 20, 2017 as submitted – second Trustee Tylenda – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

PUBLIC COMMENT

TRUCK NOISE ON MAIN STREET – Thomas Murray of 2 West Main Street was present to see if anything can be done about trucks using their jake brakes on Main Street. Since this was brought to the boards attention last year – this is the only complaint the village has received therefore cannot see adopting a local law and this would be hard to patrol.

EMPLOYEES REPORTS

Archie McRae – Water Department

- Submitted monthly water report to county; Chris worked with electric department on Coombes Road and attended CPR Training; scheduled myself for CPR and took online portion; touched base with Massa several times about SCADA; communication still very spotty; talked to Canseraga about their communication same as our just no repeater antenna; 4 to 5 leaks fixed – water number way down; cleaned up yard at shop, reservoir and spring; flushed hydrants; generator at spring went down-got fixed and submitted to insurance company due to water damage from snow and ice melting; cleaned up at 103 West Main St; started taking fabric out of old road to reservoir; fixed CL2 pump at spring; presented budget to board; cleaned shop and did truck maintenance; called Duke Comp about boom lift to fix Joncy Bridge water line – 250 for a 45 footer and 275 for 65 footer; normal monthly duties – testing, meter reading shut offs, UFPO's etc.
- Upcoming Work Schedule – normal monthly duties; remove more fabric at reservoir and fix seams on spring house roof

Heath Gordon – Electric Department

- No hydro reduction for May 2017; finished Coombes Rd circuit – new poles, wires and hardware; removed old poles, wire and hardware from Coombes Rd; attended CPR training; presented budget to board; installed new pole on Peavy Rd to raise service over road; installed a new service on Olean St; repaired lights to flag pole in park; prepared and sent invoice to insurance company on Boulevard Light damage from car accident; received quotes on reclosures; received quote on crane to pick up transformer to send back to T&R electric - \$3500; ; normal monthly duties – inventory, work orders etc.
- Upcoming Work Schedule – normal monthly duties; start construction on Common Rd; continue to work on substation project.
- Substation Project Update – recommend to purchase reconditioned reclosures from UTB – like the controls better. The mayor will talk to T&R Electric about covering the village's costs to send the transformer back to T&R Electric.

Kevin Demick – Street Department

- Routine winter snow removal around village; begun cleanup around village from winter; winter equipment being cleaned up and serviced for storage; salt usage for winter higher than normal but finished at our normal maximum usage; salt has been ordered thru the NYS OGS for 2017-2018 winter season; checked drain inlets and ditches; cold patching; broom truck working on street cleaning – did some repairs on street sweeper and running well at this time; brush cutting and stump removal; crack sealing is scheduled for June and after the parking lines and crosswalks/line striping will be done; CHIPS apportionment figures for 2017-18 - \$61,482/PAVE NY \$14,033/Extreme Winter \$11,333 – total \$86,849; update on this year's projects: hot-mix pave section of West Main Street/Joncy and section of Railroad Ave from Olean St to Brooklyn St; measuring for sidewalk replacement on Mechanic St; spring junk pickup will be done starting May 15th.

Matthew Heller – Police Department

- March Report – Submitted NYDCJS required monthly reports; payroll preparations; report review and submission to court and DA's Office; prepared April schedule; Pre-plan for summer events in the village; patrol vehicle arrived and was sent to FM Communications for up fitting; received word approval from DCJS to move forward with the purchase of the PPE – order placed with Sewing Technology for vest and order placed with United Uniform for patrol rifle and helmet; began working on

the objectives and proofs that NYS requires for the PPE grant; continued with the development of Patrol Rifle Policy and began to develop a Taser policy

John Werner and John Hecker – Fire Department

- Call out report for month – recommend to approve nominations to Fire Chief (Joshua Ford), 1st Assistant (Ryan McKnight) and 2nd Assistant (Donald Winchell) – request to close Main Street from the Park Circle to the Library for summer cruise nights – June 22nd, July 27th and August 24th from 5:30pm – 8:00 pm; new truck from department should be at dealership next week; they are having an open house April 30th from 2:00pm-4:00pm for 150 years in service for ambulance service

Justice Department

- Evans Mar 2017 (\$2597)

Karen Herdman – Clerk/Treasurer Department

- **March 2017 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; Journal Entries; Cash Receipts; Operating Statements
- **April:** Shutoff Register

OLD BUSINESS

NEW BUSINESS

CRUISE NIGHTS 2017 – Trustee Perry motioned to close Main Street from the Library to the Park Circle for cruise nights between the hours of 5:30pm – 8:00pm – June 22nd, July 27th & August 24th – second Trustee Tylenda – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

MAYORAL APPOINTMENTS – FIRE CHIEF AND ASSISTANTS – Trustee Perry motioned to approve the mayoral appointments of Fire Chief to Joshua Ford, 1st Assistant Chief to Ryan McKnight and 2nd Assistant Chief to Donald Winchell – second Trustee Tylenda – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

RESOLUTION (#30-0317) ADOPT 2017-2018 GENERAL, ELECTRIC, WATER AND JOINT BUDGETS – Offered by Trustee Perry and seconded by Trustee Tylenda – to adopt the budgets as submitted – General Fund appropriations total \$562,136 and revenues total \$249,985 – tax rate increase .74 percent; tax levy increase 1.10 percent; Electric Fund appropriations \$1,046,895 and Water Fund Appropriations total \$231,095 and Joint Activity Fund appropriations of \$6,735. (see attached)

Roll Call Vote: Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#31-0317) ACCEPT NEW 2017 FORD EXPLORER POLICE VEHICLE AND AUTHORIZE FINAL PAYMENT – Offered by Trustee Grusendorf and seconded by Trustee Tylenda – to accept the New 2017 Ford Explorer Police Vehicle as delivered on April 6, 2017 and authorize payment of invoice in the amount of \$28,636.00 less \$2,000.00 for trade in of 2005 Chevy Impala (total invoice cost of \$26,636).

Roll Call Vote: Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#32-0317) SCHEDULE OF REGULAR BOARD MEETINGS – Offered by Trustee Perry and seconded by Trustee Tylenda – Whereas the Board of Trustees has determined that the schedule of the regular board meetings for the remainder of 2017 will be held and open to the public on each third Monday of every month. The Board of Trustees will hold said meetings at 7:00pm at the Angelica Grange, 55 Park Circle, Angelica NY.

Roll Call Vote: Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#33-0317) WATER FUND BUDGET TRANSFER 2016-2017 – Offered by Trustee Tylenda and seconded by Trustee Grusendorf – to transfer \$1,139.51 from account 8330.4 (Purification CE) to 8330.2 (Purification EQ) and \$2,244.24 from account 1990.4 (Contingency) to account 8310.2 (Administrative EQ) of \$755.00, to account 8320.2 (Source Power Pump EQ) of \$1,103.85 and account 8320.4 (Source Power Pump CE) of \$385.39 to cover costs.

Roll Call Vote: Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#34-0317) NYMPA ANNUAL MEETING – Offered by Trustee Tylenda and seconded by Trustee Perry – the Annual Conference of the New York Municipal Power Agency has been called for May 24, 2017 and be it resolved that Michael Trivisonoli be and is hereby designated as the accredited delegate of the Village of Angelica, NY (see attached)

Roll Call Vote: Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

VILLAGE WIDE CLEAN UP DAY – Trustee Perry motioned to set the Village Wide Clean Up for May 15, 2017 – second Trustee Tylenda – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

CONSERVATION CLUB SPECIAL SHOOT – Trustee Perry motioned to grant a waiver in the noise ordinance for the Conservation Club to shoot on club grounds, Saturday, May 20, 2017 from 9:00am to 2:00pm for the Allegany County Republican Committee – second Trustee Grusendorf – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

RESIGNATION PT POLICE OFFICER – G. CASEY MCRAE – Trustee Grusendorf motioned to accept Police Officer, G. Casey McRae resignation with regret and appreciate her years of service to the community – second Trustee Tylenda – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

EXECUTIVE SESSION – PERSONNEL – Trustee Perry motioned to enter executive session at 8:40pm regarding a personnel matter – second Trustee Tylenda - Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

Trustee Tylenda motioned to exit executive session at 8:56 pm – second Trustee Grusendorf - Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

NEW HIRE – PT POLICE OFFICER – Mayor Trivisonoli motioned to hire Justin Zajicek as part-time Police Officer effective immediately at a rate of pay of \$11.75 an hour – second Trustee Perry – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

CLAIMS

Trustee Perry motioned to approve the **general fund** claims in the amount of **\$44,929.40** – second Trustee Grusendorf – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

Mayor Trivisonoli motioned to approve the **electric fund** claims in the amount of **\$370,724.50** – second Trustee Tylenda – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

Trustee Grusendorf motioned to approve the **water fund** claims in the amount of **\$8,708.87** – second Trustee Perry – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

Trustee Tylenda motioned to approve the **capital projects fund** claims in the amount of **\$26,636.00** – second Trustee Grusendorf – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

With no further business to discuss, Trustee Tylenda motioned to adjourn at 9:18pm – second Trustee Grusendorf – Perry-Aye, Grusendorf-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer