

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES
DECEMBER 18, 2017
HELD AT THE ANGELICA GRANGE**

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

VISITORS PRESENT: Tracy Cassidy, John Hecker and Eric Jones

Mayor Trivisonoli called the regular meeting to order at 7:11pm.

Trustee Tylenda motioned to approve the minutes from regular board meeting held on November 20, 2017 as submitted – second Trustee Haggstrom –Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

PUBLIC COMMENT

NEW ELECTRIC SERVICE – HIGH STREET LOT - Asked permission to purchase pole that was set by his lot on High Street to put his electric service on – would like to make payments to the village at \$50 a month for 12 months. Believes this should be granted according to the general tariffs of the village under section 16 NYCRR Parts 98, 99 and 100 – the mayor reported that he will look into that information –but can't believe the village is responsible to up front the cost of the customers material for their service. What he is asking is not a line extension. They will look into this further and get back to Mr. Jones.

EMPLOYEES REPORTS

Archie McRae – Water Department

- Submitted monthly water report to county; communication off on a regular basis-pretty sure it's to do with cold/frost-been turning pumps on and off manually every day; replaced panel box and wire for heater at reservoir; water line from pit to store replaced by owner; got two new cameras and sent back the broken ones; had Fred Bailor installed ramps on trailer; painted the trailer and some painting at the springhouse; painted the running boards on the 2015 truck; normal monthly duties – testing, meter reading shut offs, UFPO's; ground and vehicle maintenance etc.
- Upcoming Work Schedule – normal monthly duties; more painting.

Heath Gordon – Electric Department

- No hydro reduction for February 2017; installed Christmas lights on Main St; fixed many street lights; trimmed out line on High St at Beckwith's- secondary neutral was burnt in two; received lighting arrestors for substation transformer-contacted the engineer-they are in the process of designing the grounding grid; a couple of brown outs occurred over the past month on one phase of the #4 circuit due to failed fuses caused by over load with electric heaters; switched a few circuits around to alleviate a few circuit; thank town for installing ramps on trailer; normal monthly duties – inventory, work orders etc.
- Upcoming Work Schedule – normal monthly duties; work orders; tree trimming

Kevin Demick – Street Department

- Highway crews working on routine maintenance; moving hauling snow away from streets and parking areas; hauling sand from Alfred; salt usage below normal; hydraulic pump going bad in village truck- ordered a new one; village broom truck taken to RS Maher's shop to have transmission leak checked and will give estimate on repair; shop work; maintenance on Angelica Hose Company vehicles

Matthew Heller – Police Department

- Submitted NYDCJS monthly reports; payroll preparation; report review and submission to court and DA's office as needed; prepare December schedule; will be attending Shop with a Cop; arrest made on drug investigation. Submitted PT Officer, Justin Zajicek resignation.

Josh Ford and John Hecker – Fire Department

- Call out Report – still working on the By-Law Changes to the Junior Firefighter Program – request that final changes be approved by the Mayor prior to the next board meeting.

Justice Department

- Evans November 2017 (\$3356)

Karen Herdman – Clerk/Treasurer Department

- **November 2017 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; journal entries; Cash Receipts; operating statements
- **December:** Shutoff Register

- Clerk reported that the village has the option to sign up with XpressPay to allow taxpayers and utility customers the option to pay with credit/debit card. There is no fee to the village –the county picking up the monthly fee. Board approved.

OLD BUSINESS

NEW BUSINESS

JUNIOR FIREFIGHTER PROGRAM – BY-LAW CHANGES – Trustee Claypool motioned to allow the mayor to approve the final Angelica Hose Company No.1's By-Law Changes to the Junior Firefighter Program – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-abstained – carried.

RESOLUTION (#23-1217) STANDARD WORK DAY AND REPORTING – Offered by Trustee Perry and seconded by Trustee Claypool – hereby established the following as standard work days for elected and appointed officials and will report the following days worked to the NYS and Local Employee's Retirement System based on the time keeping system records or the records of activities maintained and submitted by these officials to the clerk of this body. (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye
The Mayor therefore declared the resolution duly adopted.

ANGELICA CONSERVATION CLUB – 2018 WAIVER NOISE ORDINANCE – Trustee Perry motioned to waive the Village Noise Ordinance for the year 2018 to allow the Angelica Conservation Club to shoot every Sunday from 10:00am -1:00pm and every Thursday, from 6:00pm-8:00pm; and during the two (2) weeks prior to the start of Big Game Season, weekdays from 10:00am-1:00pm – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

RESIGNATION PT POLICE OFFICER JUSTIN ZAJICEK – Trustee Claypool motioned to accept Police Officer, Justin Zajicek resignation with regret – second Trustee Haggstrom - Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

NEW HIRE – PT POLICE OFFICER – Trustee Perry motioned to re-hire Tory Rounds as part time Police Officer effective immediately at a rate of pay of \$13.25 an hour – second Trustee Claypool - Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

HORNELL AREA HUMANE SOCIETY – Trustee Tylanda motioned to approve the Hornell Are Humane Society contract for January 1, 2018 through December 31, 2018 – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

RETAINER AGREEMENT 2018 – RICHARDSON & PULLEN – Trustee Claypool motioned to authorize the mayor to sign the 2018 Retainer Agreement with Richardson & Pullen, P.C. – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

LAWN EQUIPMENT REPAIRS – JAMES FLEMING – Trustee Claypool motioned to approve half of the cost of the invoice submitted by James Fleming - Independent Contractor with the Village for damage done to his lawn equipment mowing the village right of way – cost \$149.83 – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

CLAIMS

Trustee Haggstrom to approve the **general fund** claims in the amount of **\$31,898.75** – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Claypool motioned to approve the **electric fund** claims in the amount of **\$84,098.04** – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Perry motioned to approve the **water fund** claims in the amount of **\$17,284.09**– second Trustee Haggstrom– Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Claypool motioned to adjourn at 8:52pm – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer