

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

JUNE 19, 2017

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry and Jane Tylenda

EMPLOYEES PRESENT: Karen Herdman, Archie McRae, Kevin Demick and James Fleming

VISITORS PRESENT: Tracy Cassidy and Tom Murray

Mayor Trivisonoli called the regular meeting to order at 7:00pm.

Trustee Claypool motioned to approve the minutes from regular board meeting held on May 15, 2017 as submitted – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

PUBLIC COMMENT

EMPLOYEES REPORTS

Archie McRae – Water Department

- Submitted monthly water report to county; attended water class; leaks at Kelly's on Elizabeth St, Miller's on Railroad Ave, Dowd's on West Main and Fair Grounds 4H building; top soil delivered; new service installed on Brooklyn St; mapped out a few services; caulked seams at springhouse and repaired gate at reservoir; preparing for Jony Bridge water line repair; checked PSI on hydrants for fire department; met with rep from ACC and got quote on scada system – looked at scada systems at Bolivar and Scio water plants; looking into if any funding is available for scada system; normal monthly duties – testing, meter reading shut offs, UFPO's etc.
- Upcoming Work Schedule – normal monthly duties; top soil work at Ford's, Jony Bridge water line repair, top soil on Brooklyn St and map out more services.

Heath Gordon – Electric Department

- No hydro reduction for July 2017; Common Road project; street light replacement on West Main is complete; trees; street lights; completed end of year report and inventory; few services; office work getting set for transformer removal – loaded up today and had no issues – off only an hour and half ; normal monthly duties – inventory, work orders etc.
- Upcoming Work Schedule – normal monthly duties; Common Road Project; Andover coming over to help pull neutral; continue to work on substation project.

Kevin Demick – Street Department

- Highway crews working on routine maintenance; junk cleanup complete; crack sealing; crosswalks; repairs to drain on West Main St; working on this year's projects; preparing for sidewalk replacement on Mechanic Street.

Matthew Heller – Police Department

- April 2017 – submitted NYDCJS; payroll preparation; reports submitted to court and DA's office; prepare May schedule; pre-plan for summer events; worked with FM Communications to fix minor deficiencies with the vehicle; Officer Cassidy doing field training with Officer Litter – goal is to be ready for solo patrol on or about May 1st; received resignation of Casey McRae in order to open line for a new officer; interviewed Justin Zajicek for position
- May 2017 - submitted NYDCJS; payroll preparation; reports submitted to court and DA's office; prepare June schedule; setting a range date for June for all officers to qualify; Officer Cassidy attended ALLERT 1 Active Shooter Training; finalized plan for Officer Little to attend patrol Rifle Operators Course; Officer Little to attend patrol rifle armor class to maintain our rifle; Officer Cassidy approved for solo patrol effective May 1st; Zajicek will begin training in June in preparation for fair week shifts.

Josh Ford and John Hecker – Fire Department

- Submitted call out report.

Justice Department

- Evans May 2017 (\$3275)

Karen Herdman – Clerk/Treasurer Department

- **May 2017 Reports:** Certified Payroll; E/W Adjustments; Cash Receipts
- **June:** Shutoff Register

OLD BUSINESS

NEW BUSINESS

NYISO CONGESTION COSTS FIXED PRICE TCC – Trustee Claypool motioned to purchase 1 MW of fixed price TCC as explained and recommended by NYMPA and authorize the Mayor to sign – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

2017 SUMMER RECREATION SCHEDULE/EMPLOYEE – Trustee Tylenda motioned to approve the 2017 Summer Recreation Schedule as submitted and employees as follows – Chelsea Halbert, Recreation Leader; Aides: Brianna Burdick, Cali Gordon and Nathan Coble; Bus Driver – Dana Guinnip – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye - carried.

RESOLUTION (#01-0617) GENERAL FUND BUDGET TRANSFER 2017-2018 – Offered by Mayor Trivisondoli and seconded by Trustee Perry – due to the back log in the court and numerous phone calls on court issues the board approve the transfer of \$1997.00 from contingency to Judicial PS to cover cost of the court clerk working an additional 4 hours a week to process paperwork and provide customer service on court calls. The day and time will be set by the court clerk providing the hours are set during business hours and it is the same time and day each week.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye
The mayor therefore declared the resolution duly adopted.

FIRE DEPARTMENT - LIGHTS ON ANGELICA 6 – Mayor Trivisondoli motioned to approve the purchase of additional lighting for Angelica 6 at a cost of \$634.66 – second Trustee Claypool- Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

LAWN EQUIPMENT REPAIRS – JAMES FLEMING - Mayor Trivisondoli motioned to approve the reimbursement to James Fleming - Independent Contractor with the Village for damage done to his lawn equipment mowing the village right of way – cost \$247.80 – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

CLAIMS

Trustee Perry motioned to approve the **general fund** claims in the amount of **\$25,379.77** – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

Trustee Claypool motioned to approve the **electric fund** claims in the amount of **\$34,973.86** – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$4,897.17**– second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to approve the **capital projects fund** claims in the amount of **\$62.00** – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

Mayor Trivisondoli motioned to approve the **playground fund** claims in the amount of **\$11.80** – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Tylenda motioned to adjourn at 8:48pm – second Trustee Claypool – Claypool- Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer