

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES  
NOVEMBER 20, 2017  
HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT-CALL TO ORDER:** Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

**EMPLOYEES PRESENT:** Karen Herdman, Heath Gordon, Elwyn Gordon, Archie McRae and Kevin Demick

**VISITORS PRESENT:** Tracy Cassidy, John Hecker, Bart Hannon, Keith Hooker, Ray Hooker, Dave Fleming, Lexis Drake, Hannah Gordon, and Haley Weigman and another male student

Mayor Trivisonoli called the regular meeting to order at 7:00pm.

Trustee Tylenda motioned to approve the minutes from regular board meeting held on October 16, 2017 as submitted – second Trustee Perry –Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**PUBLIC COMMENT**

**ANGELICA AMERICAN LEGION – SIGNAGE** – Members of the Angelica American Legion Post 414 was present to submit a request to update the sign in front of the American Legion at 16 West Main Street. They would like to install a LED Digital double sided sign that will be placed in the same spot in the village right of way. This sign is computerized and able to display different information and would like the community to be able to use this also. The information of upcoming events etc. can be given to the legion and they will display.

**EMPLOYEES REPORTS**

**Archie McRae – Water Department**

- Submitted monthly water report to county; water off at Main, Park and Cemetery; meter change out on West Main; low pressure at resident on High St-was his faucet; listen to hydrants/markers; one heater is down at spring; fixed battery backup at spring; called MW Control about control panel faults when power goes out; located and disconnected one line at Community Bank; fixed stem and curb box at residents on West Main; leak on High Street – eliminated yard hydrant and one line under road; painted at reservoir; got plow around for truck; getting two cameras replaced at reservoir at no cost; fixed trash pump; priced out 2” line for Horner/Peavy (\$1300) Pipe (\$2500); put up posted signs at springhouse – needs more; normal monthly duties – testing, meter reading shut offs, UFPO’s; ground and vehicle maintenance etc.
- Upcoming Work Schedule – normal monthly duties; need to fix heater at spring; finish posting springhouse; paint at springhouse; get pump and motor serviced at spring

**Heath Gordon – Electric Department**

- No hydro reduction for November 2017; repaired Lions Club sign; new service for Angelica Enterprise; set the transformer back in substation; boulevard light burnt connectors; Maine Technical Service came in and put stacks on transformer – they came and tested the transformer – all the winding and ran the LTC’s up and down – sent a report and all was good except slight leakage on seal – going to monitor that – informed T&R Electric; blown fuse on 11/7 – causing a brown out on one circuit; RG&E had a pole hit on 11/8 causing us a power outage for a few minutes; tested all rubber goods-passed; tested heater at springhouse – waiting on parts then will help fix; PSC Report; mutual aid with Belmont for street lights; all old transformers have been tested – getting reports around to dispose; normal monthly duties – inventory, work orders etc.
- Upcoming Work Schedule – normal monthly duties; work orders; put up Christmas lights around village; tree trimming

**Kevin Demick – Street Department**

- Highway crews working on routine maintenance; plowing and sanding equipment all set to go; completed two driveway approaches; assisted Jim Fleming on Playground project; completed the village wide leaf pickup – will do some needed repairs on equipment this winter; village broom truck going out for repair at RS Maher; ditch cleaning on Horner Rd and cut and repaired shoulder on Town Hill Rd; replaced a culvert pipe in a driveway on West Main – will black top apron in the spring; reminder that “No Parking” on village streets November 1<sup>st</sup> – working with Officer in Charge to establish a process to deal with vehicles; will continue to perform maintenance and some repairs on Angelica Hose Co. vehicles.

**Matthew Heller – Police Department**

- Submitted NYDCJS monthly reports; payroll preparation; report review and submission to court and DA’s office as needed; prepare November schedule; followed up on toxicology report from unattended death; working with STRDT regarding drug cases in village; Taser Policy complete – Taser arrived but sent wrong cartridges.

### **Josh Ford and John Hecker – Fire Department**

- Call out Report – gave information to the board of starting up a Junior (16/17) and Youth (14/15) Volunteer Fire and Ambulance Program – request their support on proceeding. If supported will work on official policy and submit to board for final approval.

### **Justice Department**

- Evans October 2017 (\$1854)

### **Karen Herdman – Clerk/Treasurer Department**

- **October 2017 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; journal entries; Cash Receipts; operating statements
- **November:** Shutoff Register

### **OLD BUSINESS**

### **NEW BUSINESS**

**SIGNAGE – 16 WEST MAIN STREET** – Trustee Tylanda motioned to approve Angelica American Legion Post 414 to update their sign in the village right of way at 16 West Main Street – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**JUNIOR/YOUTH VOLUNTEER FIRE/AMBULANCE PROGRAM** – Mayor Trivisonoli motioned to support the Angelica Hose Co. No. 1 in creating a Junior and Youth Volunteer Fire and Ambulance Program (once final policy is created will present to board for final approval) – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**RESOLUTION (#11-1117) GENERAL FUND BUDGET TRANSFER 2017-2018** – Offered by Trustee Claypool and seconded by Trustee Tylanda – to transfer \$2,500.00 from fund balance to sidewalk expense (54104.1.4.).

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye  
The Mayor therefore declared the resolution duly adopted.

**TAX COLLECTORS RETURN DOCUMENT** – Trustee Haggstrom motioned not to make any changes to the ceiling and adopt the sliding scale of \$12,000 for tax exemption for persons who are over 65 years of age – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**RESOLUTION (#12-1117) ACCEPT PURCHASE OFFER WILLIAM ELSESSOR – SOUTH STREET PROPERTY** – Offered by Trustee Claypool and seconded by Trustee Tylanda – to accept the purchase offer from the sale of .713 acres on South Street from William Ellessor in the amount of \$500.00 plus all related costs and authorize the Mayor to sign all documents.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye  
The Mayor therefore declared the resolution duly adopted.

**PRICE QUOTATION – MAIN STREET CLOCK** – Trustee Perry motioned to approve the price quote for 2018 of \$250 from PR Engine Science to preform annual maintenance on the village main street clock – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

### **CLAIMS**

Trustee Haggstrom to approve the **general fund** claims in the amount of **\$28,978.75** – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Claypool motioned to approve the **electric fund** claims in the amount of **\$41,002.32** – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Perry motioned to approve the **water fund** claims in the amount of **\$5,238.03** – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Perry motioned to approve the **capital playgrounds fund** claims in the amount of **\$90.08** – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

With no further business to discuss, Trustee Perry motioned to adjourn at 8:13pm – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer