

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES  
FEBRUARY 20, 2018  
HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT-CALL TO ORDER:** Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

**EMPLOYEES PRESENT:** Karen Herdman, Archie McRae and Kevin Demick

**VISITORS PRESENT:** Tracy Cassidy

Mayor Trivisonoli called the regular meeting to order at 7:00pm.

Trustee Claypool motioned to approve the minutes from the regular board meeting held on January 16, 2018 as submitted – second Trustee Tylenda –Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**PUBLIC COMMENT**

**EMPLOYEES REPORTS**

**Archie McRae – Water Department**

- Submitted monthly water report to county; communication still spotty; attended a water class; mapped out some services; ordered security cameras for the spring; contacted GE about new radios; waiting on quotes on communication system; normal monthly duties – testing, meter reading, shut offs, UFPO's; ground and vehicle maintenance etc.
- Upcoming Work Schedule – map out more services and install cameras; normal monthly duties

**Heath Gordon – Electric Department**

- No Report.

**Kevin Demick – Street Department**

- Highway crews working on routine maintenance; moving hauling snow away from streets and parking areas; hauling sand from Alfred; salt usage below normal; checking drain inlets and ditches; John Deere sidewalk plow has been repaired – just over \$1,000 to repair; request replacing current sidewalk tractor; broom truck still at repair shop – mayor approved repairs which will be around \$5,000; working in shop and on bucket truck; recommended to adopt resolution for the BridgeNY Funding for culvert pipe in the village; will be working at fire hall for ADA compliant for voting; town and village been working on grant application for sand/salt storage building; maintenance on Angelica Hose Company vehicles

**Matthew Heller – Police Department**

- Submitted year-end report.

**Josh Ford and John Hecker – Fire Department**

- No report.

**Justice Department**

- Evans January 2018 (\$4424)

**Karen Herdman – Clerk/Treasurer Department**

- **January 2018 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; Journal entries; Cash Receipts; Operating statements
- **February 2018 Report:** Shutoff Register

**OLD BUSINESS**

**NEW BUSINESS**

**RESOLUTION (#24-0218) STANDARD WORK DAY AND REPORTING** – Offered by Trustee Claypool and seconded by Trustee Haggstrom – hereby established the following as standard work days for elected and appointed officials and will report the following days worked to the NYS and Local Employee's Retirement System based on the time keeping system records or the records of activities maintained and submitted by these officials to the clerk of this body. (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The mayor therefore declared the resolution duly adopted.

**RESOLUTION (#25-0218) GENERAL FUND BUDGET TRANSFER** – Offered by Trustee Tylenda and seconded by Trustee Claypool – to transfer \$3,500 from contingency to Community Beautification (82104.1.4.) to purchase four benches and one trash receptacle for Main Street.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Nay, Trivisonoli-Aye  
The mayor therefore declared the resolution duly adopted.

**RESOLUTION (#26-0218) GENERAL FUND BUDGET TRANSFER** – Offered by Trustee Tylanda and seconded by Trustee Perry – to transfer \$5,000 from contingency to Fire Department Equipment (34102.1.2) for two sets of turnout gear.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye  
The mayor therefore declared the resolution duly adopted.

**RESOLUTION (#27-0218) BRIDGENY APPLICATION** – Offered by Trustee Claypool and seconded by Trustee Haggstrom – to desire to secure a consulting engineering firm to prepare one (1) BridgeNY application on behalf of the Village of Angelica for the following location: North Street/Common Road culvert pipe – also Kevin (Fred) Demick, Village Highway Superintendent, is authorized by the Village of Angelica Board to lead the LDSA solicitation process. (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye  
The mayor therefore declared the resolution duly adopted.

**RESOLUTION (#28-0218) FULL APPLICATION USDA RURAL DEVELOPMENT COMMUNITY FACILITIES PROGRAM** – Offered by Mayor Trivisonoli and seconded by Trustee Tylanda – it is the intent of the Village of Angelica Board of Trustees to file a full application under the USDA Rural Development Community Facilities Program to purchase street maintenance equipment including a medium size truck with dump and plow along with a utility tractor and associated attachments. The Board of Trustees authorizes the Clerk-Treasurer and Mayor to sign any and all documents. The Board of Trustees stated that they are favorable in purchasing this equipment and it is essential to the department to maintain village highway, clear sidewalks and mow village property.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye  
The mayor therefore declared the resolution duly adopted.

**RESOLUTION – THINK DIFFERENTLY** – tabled

**MEMORANDUM OF UNDERSTANDING (MOU) WITH ALLEGANY COUNTY HEALTH DEPARTMENT** - Trustee Claypool motioned to approve the MOU with Allegany County Health Department and authorize the mayor to sign once he speaks to someone in the health department – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Abstained – carried.

**ALLEGANY COUNTY STOP DWI CONTRACT** – Trustee Tylanda motioned to authorize the mayor to sign the Allegany County STOP DWI Contract for 2018 – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**ST. PAUL’S EPISCOPAL CHURCH – WATER LEAK** – Mayor Trivisonoli motioned to adjust St. Paul’s Episcopal Church water bill for the month of February 2018 to \$32.85 - it was determined that because the facility is a church and not regularly used they would reduce the water bill for the leak and suggest installing a shut off valve at the location – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

#### **CLAIMS**

Trustee Haggstrom to approve the **general fund** claims in the amount of **\$19,410.36** – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Claypool motioned to approve the **electric fund** claims in the amount of **\$64,853.85**– second Trustee Perry – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Tylanda motioned to approve the **water fund** claims in the amount of **\$11,924.50**– second Mayor Trivisonoli- Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

With no further business to discuss, Trustee Claypool motioned to adjourn at 7:56pm – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer