

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES  
FEBRUARY 16, 2021  
HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT-CALL TO ORDER:** Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry and Todd Haggstrom  
**Absent:** Jane Tylanda

**EMPLOYEES PRESENT:** Karen Herdman, Heath Gordon, and Archie McRae

**VISITORS PRESENT:** David Haggstrom and Robert Budinger

Mayor Trivisonoli called the regular meeting to order at 7:00pm.

Trustee Claypool motioned to approve the minutes from the regular board meeting held on January 19, 2021 as submitted – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**PUBLIC COMMENT**

**EMPLOYEES REPORTS**

**Archie McRae – Water Department**

- Submitted monthly water report to county; fixed several meters and 3 valves on East Main; shoveled hydrants; searching for leaks; leak on 16/County Rd 2 –believes it is at Shirley Hoffman’s; contacted NE Controls and Plant IQ – received quote from NE Controls on coming out to trace wires; struggling with keeping the CL2 numbers up due to it sitting around- should get better quality by purchasing a 55 gal barrel-will have cost savings also; plowed; changed ballast in lights at reservoir; Interior of UV came apart – contacting Koester’s; normal monthly duties – testing, meter reading, shut offs, UFPO’s; ground and vehicle maintenance etc.
- Upcoming Work Schedule – normal monthly duties; plowing; follow up on controls and UV; continue with leak search
- Board reviewed the 2021 Sanitary Survey – Angelica Village Public Water Supply issued by Allegany County Health Department

**Heath Gordon – Electric Department**

- No Hydro reduction March 2021; new service W. Main and Lamont Rd; pick-up truck still at Mastel Ford; Elizabeth St overload – built new circuit; Andover mutual aid; Armstrong Pole attachment; stray voltage; street lights; Substation project going out to bid end of month; normal monthly duties – meter replacement; inventory, work orders; UFPO’s; meter change outs/re-reads; vehicle/equipment maintenance; mowing and building maintenance; customer service
- Upcoming Work Schedule – normal monthly duties; grounding grid at substation and neutral; meter testing; rate increase with DPS; stray voltage

**Kevin Demick – Street Department**

- Highway crews working on routine maintenance; plowing and hauling sand; salt usage normal; will continue to perform maintenance and some repairs on Angelica Hose Co. vehicles.

**Matthew Heller – Police Department**

- January 2021 - Submitted NYDCJS required monthly reports; completed 2020 yearly statistic report; working on policies; payroll preparation; report review and submission to court and DA’s Office; prepared schedules; begin work on PD portion of Executive Order 203 requirements; investigating training options for Officers to meet the requirements of EO 203.

**Josh Ford– Fire Department**

- No report.

**Justice Department**

- No Report

**Karen Herdman – Clerk/Treasurer Department**

- **December 2020 - January 2021 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; journal entries; operating statements; Open Balance Electric/Water
- Deputy Clerk-Treasurer, Mackenzie Marsh’s thirty day probation period will expire on February 18, 2021.

**Michael Trivisonoli – Mayor**

- Working with Officer in Charge, Matthew Heller on the Executive Order 203 requirement on Police Reform. Public comment will be requested and a public hearing will need to be scheduled. Must be filed by April 1, 2021.

## OLD BUSINESS

**RESOLUTION (#22-0221) ELECTRIC RATE INCREASE WITH DPS** – Offered by Mayor Trivisonoli and seconded by Trustee Claypool – to approve the Village Clerk-Treasurer to file for a rate increase with the Department of Public Service based on the rates according to the Rate Study updated with the test year as of 5/31/20. (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

## NEW BUSINESS

**PUBLIC HEARING POLICE REFORM** – A public hearing will be scheduled for Monday, March 15, 2021 at 7:00 pm at the Angelica Grange to hear any and all comments on Governor A. Cuomo’s executive order directing municipalities that employ police officers to actively engage stakeholders in the local community and develop locally approved plans for the strategies, policies and procedures of local police agencies.

**DEPUYTY CLERK-TREASURER** – Mayor Trivisonoli motioned to increase the Deputy Clerk-Treasurer, Mackenzie Marsh pay .50 cents an hour, starting February 18, 2021 – second Trustee Perry – Claypool-Aye, Perry-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**PUBLIC HEARING 2021-2022 TENTATIVE BUDGETS** – Monday, April 19, 2021 at 7:00 PM prior to regular board meeting.

**PUBLIC HEARINGING – LOCAL LAW ON ATV USE ON VILLAGE STREETS** – The mayor provided a copy of the Town of Angelica’s law that was adopted last year for review. A meeting will be scheduled with village attorney to work on the proposed law on regulating use of limited use vehicles and all-terrain vehicles on village streets.

A public hearing will be scheduled for Monday, April 19, 2021 following the public hearing on the 2021-2022 Tentative Budgets at the Angelica Grange, to propose a Local Law Regulating use of limited use vehicles and all-terrain vehicles on village streets.

## CLAIMS

Trustee Perry to approve the **general fund** claims in the amount of **\$15,293.07** – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Haggstrom, Trivisonoli-Aye – carried.

Trustee Haggstrom motioned to approve the **electric fund** claims in the amount of **\$59,794.20** – second Trustee Claypool – Claypool-Aye, Perry-Aye, Haggstrom, Trivisonoli-Aye – carried.

Trustee Claypool motioned to approve the **water fund** claims in the amount of **\$7,367.48** – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Haggstrom, Trivisonoli-Aye – carried.

Trustee Claypool motioned to approve the **capital project** FD claims in the amount **\$99,001.00** second Trustee Perry – Claypool-Aye, Perry-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

With no further business to discuss, Trustee Haggstrom motioned to adjourn at 8:38pm – second Trustee Claypool – Claypool-Aye, Perry-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer