

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

MAY 19, 2014

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Robin K. Robbins, Trustees: Ryan McKnight (left at 9:30pm), Dean McKnight, Michael Trivisondoli and Linda Warner

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon, Chris Baker, Kevin Demick and James Ryan

VISITORS PRESENT: Dana Guinnip, Robert Jones and David Haggstrom

Mayor Robbins called the regular meeting to order at 7:00pm.

Trustee R. McKnight motioned to approve the minutes from the organizational meeting, public hearing and regular meeting held on April 21, 2014 as submitted – second Trustee D. McKnight – R. McKnight-Aye, D. McKnight-Aye, Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

PUBLIC COMMENT

EMPLOYEES REPORTS

Chris Baker – Water Department

- Cut trees; UFPO's; coordinated with contractors on creek crossing and storage tank; worked main valves; started testing for turbidity in the distribution system daily; three water leaks repaired – town park service, Beardsley's on Golden Acres, and broken frost plate in a meter pit on Railroad Avenue; fairgrounds were losing lots of water – they fixed it; listened to hydrants – normal monthly duties.

Heath Gordon – Electric Department

- No Hydro reduction for June 2014. Cut trees – 15 or more trees cut – couple more need to be done; have 5 trees to plant – Red Oak-2 inch diameter; helped Andover with broken pole; hung a 15 kva tap changer transformer at Hites on Peavy Rd – low voltage complaint; repaired a few street lights; rubber gloves tested; hooked up a couple new services on Jacob Hill Road; fixed a weather head at Angelica Enterprises; truck maintenance – brake lines on little bucket truck – going to order 10 truck pads – borrowing 18 from Wellsville for now. Approximately \$126 a piece

Kevin Demick – Streets Department

- Completed cleanup around village – damage areas from plows, street cleaning, bridge cleaning and patching of some potholes; crack sealed East Main St. – paving of East Main is scheduled for the week of the 19th (CHIPS); sent out a courtesy project notice letter to residents on the north side of High St – work starting around mid to late May; loaded out the debris to finalize the demolition of the house on West Main St. per drainage easement agreement – will supply fill dirt needed and rough grade – this will finalize our obligation – all final grading and seeding will be done by landowner; cleaned up several trees cut in the village; asked for explanation of the upcoming budget – funding cut in transportation budget – future funding plans for department. Bill Thomas on West Main St. reported bad sidewalk; discussed village parking lot on White St. and possible need for sidewalk from there.
- If a flagger is needed to work Friday for the paving of East Main St. and a village employee is not available to work and a town employee is used, the town will have to bill the village for the overtime for that employee as it is a village project. Board approved.

Police Department – April report will be submitted by email.

Fire Department – Jim Ryan and Dana Guinnip submitted a Door Access Proposal from U&S Services – total price \$3,650 – includes door access controller, new card reader, 60 new key fobs, software and installation, programming and testing, and one year warranty. A crash bar door will have to be installed at our expense – John Werner from the department will install. Around \$250-\$400 for crash bar. An officer of the department will administer the system – if a member leaves the department their ID will be disabled.

Submitted Call Out Report – Mar 6 – May 7, 2014.

Justice – Evan (\$300) Burke (\$799)

Karen Herdman – Clerk – April 2014 Reports: Certified Payroll; E/W Adjustments; Balance Sheets; Journal Entries; May Reports: Operating Statements and Shut Off Register

OLD BUSINESS

NEW BUSINESS

DOOR SYSTEM AT FIRE HALL – Trustee R. McKnight motioned to approve the expense of a new card access on the main door at the Angelica Fire Hall at 85 West Main Street for a total cost of \$3,650.00 according to the proposal from U&S Services – second Trustee Trivisonoli – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

RESOLUTION – CHANGE ORDER – WATER PROJECT – Offered by Trustee Warner and seconded by Trustee Trivisonoli – cost of adding a 12-foot wide gate in the new fence behind the water tank for \$2,224.00.

Roll Call Vote: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye
The Mayor therefore declared the resolution duly adopted.

RESOLUTION – AUTHORIZE EXPENDITURE FROM THE WATER EQUIPMENT RESERVE FUND – Offered by Trustee Trivisonoli, who moved its adoption and seconded by Trustee R. McKnight. Authorize the expenditure from the Water Equipment Reserve Fund in the amount not to exceed \$31,000.00. This authorization is subject to permissive referendum. The funds will be used towards the purchase of a new 2014 F-250 Pick-up Truck with Plow for the Water Department.

Roll Call Vote: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye
The Mayor therefore declared the resolution duly adopted.

RESOLUTION – AUTHORIZE EXPENDITURE FROM THE FIRE DEPARTMENT BUILDING RESERVE FUND – Offered by Trustee R. McKnight, who moved its adoption and seconded by Trustee Trivisonoli. Authorize the expenditure from the Fire Department Building Reserve Fund in the amount not to exceed \$19,500.00. This authorization is subject to permissive referendum. The funds will be used towards the purchase of a new card access on main door and other building repairs for the Fire Department.

Roll Call Vote: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye
The Mayor therefore declared the resolution duly adopted.

RESOLUTION ETHICS POLICY – Offered by Trustee Trivisonoli and seconded by Trustee R. McKnight - Approve the Ethics Policy for the Village of Angelica with an exemption for Section 14 – Nepotism item (b) noting that with the retirement of James Brownell nepotism is currently unavoidable due to the limited number of employees in the electric department.

Roll Call Vote: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye
The Mayor therefore declared the resolution duly adopted.

RESOLUTION – 2014-2015 TAX WARRANT – Offered by Trustee Trivisonoli and seconded by Trustee D. McKnight – Authorize the Mayor and Clerk-Treasurer to sign the 2014-2015 Tax Warrant (see attached)

Roll Call Vote: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye
The Mayor therefore declared the resolution duly adopted.

RESOLUTION UNCOLLECTIBLE ACCOUNTS – Offered by Trustee Trivisonoli and seconded by Trustee R. McKnight - the Angelica Village Board agrees to write off the following uncollectable electric account balances for the fiscal year ending May 31, 2014 (see attached)

Roll Call Vote: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye
The Mayor therefore declared the resolution duly adopted.

CRUISE NIGHTS 2014 – Trustee R. McKnight motioned to close Main Street from the Library to the Park Circle for cruise nights between the hours of 6:00pm – 8:00pm – June 26th, July 24th & August 28th – second Trustee Trivisonoli – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

BID SURPLUS PROPERTY - COVER ALL BUILDING – Bids were opened May 5th – the following bids were received: The LC Whitford Co. Inc., - \$21,500; Joe Fleming - \$5,050; Jason Runfalo - \$3,101; Sam Sweinger – Rawhide - \$1,100

RESOLUTION – AWARD BID COVER ALL BUILDING – Offered by Trustee Trivisonoli and seconded by Trustee R. McKnight – Accept the bid received from The LC Whitford Co. Inc, for the Cover All Building in the amount of \$21,500.00, with payment and insurance due in 30 days.

Roll Call Vote: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye
The Mayor therefore declared the resolution duly adopted.

VARIANCE – MICHAEL BURKE – 15 SOUTH STREET – Trustee Trivisonoli motioned to approve a building variance to property setback requirements for Michael Burke to construct a 12' x 18' addition on back of existing garage, along north

border with Methodist Church pending a written approval from the Methodist Church – second Trustee R. McKnight – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

SIGNAGE – VILLAGE RIGHT-OF-WAY – Don and Karen Ash request to use a portable lighted sign on the village owned property in front of their two businesses – the Angelica Sweet Shop and Black-Eyed Susan Acoustic Café. Similar to the sign at the American Legion. Use it to announce special offers at their shops.

Trustee Warner motioned to table until more information on the size of the sign etc is given – second Trustee Trivisonoli – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

RESOLUTION – PURCHASE FROM NYS BID – SMALL PICK UP TRUCK – Offered by Trustee Trivisonoli and seconded by Trustee R. McKnight – To purchase from Van Bortel, off NYS Bid, one new 2014 Ford F-250 XL Super Cab 4x4 with plow for a cost of \$30,098.31.

Roll Call Vote: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye
The Mayor therefore declared the resolution duly adopted.

LED STREET LIGHTS – Trustee Trivisonoli motioned to order 20 more LED Street Lights to be able to change out a section of Main Street all at once – second Trustee R. McKnight – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

EXECUTIVE SESSION – MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, OR PROMOTION OF A PARTICULAR PERSON – Trustee R. McKnight motioned to enter executive session at 8:56pm to discuss matters leading to the employment of a particular person – second Trustee Trivisonoli – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

Trustee Trivisonoli motioned to exit executive session at 9:20pm – second Trustee R. McKnight – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

STREETS DEPARTMENT LABORER HIRE – Trustee Trivisonoli motioned to hire Corey Clark as a full-time laborer with the Streets Department effective June 2, 2014 at a rate of pay of \$12.00 an hour and must receive a CDL License within three (3) months – second Trustee Warner – R. McKnight-Abstained, D. McKnight-Aye, Trivisonoli-Abstained, Warner-Aye, Robbins-Aye – carried 3-2.

EMPLOYEE BENEFIT AGREEMENT – Trustee Trivisonoli motioned to approve the Employee Benefit Agreement effective June 1, 2014 – May 31, 2015 (see attached) – second Trustee Warner – D. McKnight-Nay, Trivisonoli-Aye, Warner-Aye, Robbins-Aye - carried.

CLAIMS

Trustee Trivisonoli motioned to approve the **general fund** claims in the amount of **\$11,563.25** – second Trustee D. McKnight – D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

Trustee Trivisonoli motioned to approve the **electric fund** claims in the amount of **\$45,676.89** – second Trustee D. McKnight- D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

Trustee Trivisonoli motioned to approve the **water fund** claims in the amount of **\$10,079.73** - second Trustee D. McKnight – D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

Trustee Warner motioned to approve the **water project fund** claims in the amount of **\$374,659.85** – second Trustee D. McKnight – D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

With no further business to discuss Trustee Warner motioned to adjourn at 9:44pm – second Trustee D. McKnight – D. McKnight-Aye, Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer