

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

JULY 21, 2014

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Robin K. Robbins, Trustees: Ryan McKnight, Dean McKnight and Michael Trivisonoli

Absent: Linda Warner

EMPLOYEES PRESENT: Karen Herdman, Chris Baker, Archie McRae and Kevin Demick

VISITORS PRESENT: Dana Guinnip, and Rick & Michelle Mapes

Mayor Robbins called the regular meeting to order at 7:00pm.

Trustee R. McKnight motioned to approve the minutes from the regular meeting held on June 16, 2014 and the special meeting held on July 8, 2014 as submitted – second Trustee D. McKnight – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye – carried.

PUBLIC COMMENT

DRIVEWAY APRON – SOUTH STREET – MAPES – Rick and Michelle Mapes are in the process of redoing their driveway at their property on South Street and would like to request if the village can prep their driveway approach they will pour it. The village has been doing driveway approaches when new sidewalks are done so everything is matched up correctly. Street Supervisor, Kevin Demick will get with them and see what can be done.

EMPLOYEES REPORTS

Chris Baker – Water Department

- Koester Associations repaired one UV and the parts came for the other; looked and listened for leaks; Leak at Landries – Golden Acres, Barnett’s on Olean St, Humphrey’s on Olean St, Leak at Rizzo’s on Railroad Ave, Harding’s on Brooklyn St, installed starter on bucket truck, Overhead Door of Olean repaired door in truck bay, minor repairs on pickup, replaced curb box at 25 East Main St, repaired leaking valve at the bottom of High St, repaired and changed out meters, conference call with contractors on water project, UFPO’s marked out – normal monthly duties. Going to set meeting up with engineers to discuss control issues.

Heath Gordon – Electric Department

- No Hydro reduction for August 2014. Had to get new starter for bucket truck, line came down on Coombs Rd, two new services on Jacob Hill Rd, replaced cut-outs on South St, few jobs on fairgrounds during fair week, lost one phase on the 34.5 which caused a brown out – limb was on wire – replaced fuse and got everybody back on, overhead garage doors in shop broke, fixed one and had to order parts on other, street lights by Baptist Church got dug up by water project contractor – fixed, started training Archie on street lights, and normal monthly duties.

Kevin Demick – Streets Department

- Completed first round of roadside mowing, mowed the retention basin at the request of the village attorney, traffic line striping and pavement markings with the exception of the parking spaces and crosswalks. Others will be done in next few weeks; storm drainage has begun on Railroad Ave and the north side of High St; completed the Peacock Hill Rd paving project – paving of Elizabeth St complete too; cleaned up all trees cut in the village and stump grinding; discussed sidewalk replacement project on East Main St and mayor advised of bad spot by post office; will measure driveway approaches on East Main, bids have been advertised for, received, opened and reviewed for truck cab & chassis and for body system and equipment. Bids were as follows:
- Cab & Chassis Bid
 - Regional International \$81,219.38
 - Hunter Buffalo Peterbilt \$75,906.00
 - Kenworth of Buffalo, NY Inc \$75,865.00
- Body & Equipment Bid
 - Valley Fab & Equipment, Inc. \$51,556.87

Police Department – June report submitted – payroll preparation, submitted NYDCJS required reports, set up schedule for July, developed and implemented Officer Field Training Manual, accommodated late request for police coverage for GVCS prom night. Administered Pre-Screen tests of kids at prom per school official, accommodated late request for coverage for memorial gathering at Park Circle, accommodated late request for traffic control for wedding near the Park Circle, completed and submitted TrACS grant application for computer system and opened up an account with the DOJ for future bullet proof vest reimbursement

Fire Department – No report submitted. Dana Guinnip reported that the door and key fob system has been installed. Fob system will be activated when training is complete with Norine Ryan. Mayor Robbins inquired why no notice was given to the Board about the \$5,600 of truck repairs that were billed this month. Board advised that all expenses that are not budgeted for need to be notified to the Board and approved according to the procurement policy.

Justice – Evan (\$0) Burke (\$0)

Karen Herdman – Clerk – May 2014 Reports: Balance Sheets **June 2014 Reports:** Certified Payroll; E/W Adjustments; Journal Entries **July Reports:** Operating Statements; Shut Off Register

OLD BUSINESS

FIRE HALL WINDOW REPLACEMENT – Trustee Trivisonoli motioned to authorize the clerk to order the windows for the fire hall from Great Lake Supply at a cost of \$1,480.00 and employee Corey Clark has authorization to spend up to \$500 on miscellaneous material to complete the installation - second Trustee R. McKnight – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye – carried.

NEW BUSINESS

MEUA ANNUAL MEETING – Offered by Trustee D. McKnight and seconded by Trustee R. McKnight – The annual conference of the Municipal Electric Utilities Association of New York State has been called for 9/9-9/12/14 and that Trustee Michael Trivisonoli be and is hereby designated as the accredited delegate of the Village of Angelica – (see attached)

Roll Call: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Abstain, Robbins-Aye

The Mayor thereupon declared the resolution duly adopted.

RESOLUTION – CHANGE ORDER #2 – WATER PROJECT – Addition of sample taps on the inlet and outlet piping from the water storage tank – amount \$915.60 – Trustee D. McKnight motioned to table this until more information is given from Water Operator Chris Baker and Chatfield Engineers – second Trustee Trivisonoli - R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye – carried.

RESOLUTION – CHANGE ORDER #3 – WATER PROJECT – Offered by Trustee Trivisonoli and seconded by Trustee R. McKnight – cost of the removal of the existing control valve and inserting a spool piece in its place – amount \$1,234.80.

Roll Call Vote: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION - 2013-2014 GENERAL/ELECTRIC/WATER BUDGET TRANSFERS – Offered by Trustee Trivisonoli and seconded by Trustee R. McKnight - to approve the 2013-2014 general/electric/water fund fiscal year end budget transfers as submitted.

Roll Call Vote: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted

SHARED SERVICE AGREEMENT – Trustee Trivisonoli motioned to authorize the Mayor to sign the 2014 Shared Service Agreement – second Trustee D. McKnight – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye –carried.

RESOLUTION 2014-2015 GENERAL FUND BUDGET TRANSFER – Offered by Trustee Trivisonoli and seconded by Trustee R. McKnight – increase account 34104.1.4.54 Fire Department Vehicle Repair CE \$5,600.00 from contingency.

Roll Call: R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye

The Mayor thereupon declared the resolution duly adopted.

CLAIMS

Trustee Trivisonoli motioned to approve the **general fund** claims in the amount of **\$46,097.59** – second Trustee D. McKnight – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye – carried.

Trustee Trivisonoli motioned to approve the **electric fund** claims in the amount of **\$37,458.46** – second Trustee D. McKnight – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye – carried.

Trustee R. McKnight motioned to approve the **water fund** claims in the amount of **\$13,720.89** - second Trustee Trivisonoli – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye – carried.

Trustee D. McKnight motioned to approve the **water project fund** claims in the amount of **\$29,351.37** – second Trustee Trivisonoli – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye – carried.

With no further business to discuss Trustee Trivisonoli motioned to adjourn at 8:30pm – second Trustee R. McKnight – R. McKnight-Aye, D. McKnight-Aye, Trivisonoli-Aye, Robbins-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer