

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES**

**DECEMBER 17, 2012**

**HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT-CALL TO ORDER:** Mayor Robin K. Robbins, Trustees: William Weaver, Roger Baker, James Young and Ryan McKnight

**EMPLOYEES PRESENT:** Karen Herdman, Heath Gordon, Chris Baker, Shawn Grusendorf, James Ryan and Kevin Demick

**VISITORS PRESENT:** Roy Pederson (E&M Engineer), Chris McCoy and Warwick Potter - Angelica Forest Products, David Haggstrom, Dana Guinnip, Richard Abbott and Cody Cronk

Mayor Robbins called the regular meeting to order at 7:00pm.

- Trustee Weaver motioned to approve the minutes from the regular meeting held on November 19, 2012 as submitted – Trustee Young – Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye McKnight-Aye – carried 5-0.

**EMPLOYEES REPORTS**

**Chris Baker – Water Department**

- The telemetry equipment is completed and up and running – Chatfield will be down next week to inspect, will disconnect phone service in another month; Chatfield also surveyed reservoir area for water tank – one survey showed other valves in ground; Keister fixed the UV system – bulb blew due to moisture – recommends to purchase 4 bulbs (\$278ea) and sleeves (\$59ea) to have on hand – approve; concerning meeting Mayor is setting up with sale reps for concrete tanks and glass-lined steel tanks – he prefers concrete.

**Heath Gordon – Electric Department**

- No Hydro reduction for December - Tree trimming; helped the county out at the courthouse; serviced a couple street lights; a loader at the Angelica Saw Mill hit the primary this past Friday; new tires are on the one-ton bucket; meeting with PLM Engineers for new substation on the 8<sup>th</sup> of January; county will help clear area at Railroad – town will take trees once dragged out; submitted a quote from David Aylor Construction on 32 X 40 cold storage building - \$27,600.00. Recommends to go with Cory Clark's quote of \$19,235.

**Kevin Demick – Streets Department**

- Last month recommended the ditch by Roger Patterson's on West Main Street be closed – approximate cost \$2,000 – will do in spring; High Street drainage project approximate cost \$17,500 – recommends purchasing materials soon; Mayor recommended a Dead End sign be placed on West Avenue Extension.

**Shawn Grusendorf - Police Department** – Submitted a proposed contract for Police Academy Sponsorship to be considered for Trevor Burt.

**Karen Herdman – Clerk Report** – November 2012 Reports: Balance Sheets; Certified Payroll; E/W Adjustments; Journal Entries; Cash Receipt; December Reports: Operating Statements; Shut Off List

**James Ryan – FD Report** – Submitted call out list from Oct 4<sup>th</sup> – Nov 1<sup>st</sup>; fire pumper/rescue vehicle should be completed sometime in February 2013. Also needs paperwork on step van and pumper the first of the year.

**Justice Report – November 2012 – Evans (\$75); Burke (\$1230)**

**PUBLIC COMMENT**

**ANGELICA FOREST PROJECT** – Representation from the Angelica Forest Products LLC were present to submit Part 1 of a Short Environmental Assessment Form (ShEAF) covering the proposed project and to sign the Agreement and Permit between the Phillips Angelica Forest Products LLC and the Village of Angelica if approved.

**OLD BUSINESS**

**NEW BUSINESS**

**RESOLUTION – ACCEPTS AND FILES THE SHORT ENVIRONMENTAL ASSESSMENT FORM CONCERNING A PRIVATE WELL FOR THE PHILLIPS ANGELICA FOREST PRODUCTS LLC**– Offered by Trustee James Young, who moved its adoption, and seconded by Trustee William Weaver – (see attached)

Roll Call Vote      Robbins-Aye, Weaver-Aye, Baker-Nay, Young-Aye, McKnight-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION – AGREEMENT AND PERMIT BETWEEN THE APPLICANT, PHILLIPS ANGELICA FOREST PRODUCTS LLC, AND THE VILLAGE OF ANGELICA – TO APPROVE THE INSTALLATION AND OPERATION OF THE PROPOSED PRIVATE WELL AND WATER SUPPLY ON THE LANDS OWNED BY PHILLIPS ANGELICA FOREST PRODUCTS LLC** – Offered by Trustee James Young, who moved its adoption, and seconded by Trustee William Weaver – (see attached)

Roll Call Vote Robbins-Aye, Weaver-Aye, Baker-Nay, Young-Aye, McKnight-Aye

The Mayor thereupon declared the foregoing resolution to be duly adopted. Both parties signed the Agreement and Permit. The Mayor then directed the Village Clerk to provide a copy of such resolution and Agreement and Permit to the Phillips Angelica Forest Products LLC representatives.

**COLD STORAGE BUILDING** – Trustee Young motioned to approve Cory Clark’s bid of \$19,235.00 to build a 32x40 Cold Storage Facility for the Electric and Water Department – second Trustee Weaver – Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye – carried.

**USDA FUNDING – FIRE PUMPER/RESCUE VEHICLE** – The Mayor explained the village’s intention of obtaining funding from the USDA to purchase a new fire pumper/rescue vehicle – The Fire Chief and a few fire department members were present in support of the project.

**DRAFT PROPOSED INTRODUCTORY LOCAL LAW NO. 2 OF 2012 ENTITLED “A LOCAL LAW TO ESTABLISH A CURFEW AFFECTING PERSONS UNDER THE AGE OF EIGHTEEN (18) YEARS IN THE VILLAGE OF ANGELICA”** – Following discussion the following resolution was introduced by Trustee Ryan McKnight; who moved its adoption, and seconded by Trustee Roger Baker, to wit - A public hearing will be held on January 22, 2013 at 7:00 P.M. (see attached)

Roll Call Vote Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Nay, McKnight-Aye

The Mayor therefore declared the resolution duly adopted and directed the Clerk to proceed to contact the Village Attorney and to complete the publishing and posting as required by law.

**RESOLUTION ELECTIONS** – Offered by Trustee Weaver and seconded by Trustee McKnight – Resolution providing that there shall be no village registration day. The village will use the Board of Elections registration list.

Roll Call Vote Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION ELECTIONS** – Offered by Trustee Weaver and seconded by Trustee Young – Resolution that the polling place for the Village Election on March 19, 2013 will be at the Angelica Grange located at 55 Park Circle, Angelica, New York, Allegany County. The hours the polls will be open will be from 12:00 noon until 9:00 P.M.

Roll Call Vote Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION – A BOND RESOLUTION – RECONSTRUCTION AND CONSTRUCTION OF IMPROVEMENTS TO THE VILLAGE WATER SYSTEM** - Offered by Trustee James Young and seconded by Trustee Ryan McKnight – A bond resolution, dated December 17, 2012, of the Village Board of Trustees of the Village of Angelica, Authorizing the Reconstruction of and construction of improvements to the Village Water System, at an estimated maximum estimated cost of \$716,320, and authorizing the issuance of Serial Bonds in an aggregate principal amount not to exceed \$716,320, pursuant to the local finance law to finance said purpose, said amount to be offset by any Federal, State, County and/or local funds received, and delegating the power to issue bond anticipation notes in anticipation of the sale of such bonds to the Village Treasurer. (See attached)

Roll Call Vote: Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye

The Mayor thereupon declared the resolution to be duly adopted.

**RESOLUTION 2012 WATER FUND BUDGET TRANSFER** – Offered by Trustee James Young and seconded by Trustee William Weaver – increase account 8340.4 Transmission/Distribution contractual \$10,000.00 from fund balance for bag filters.

Roll Call Vote: Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye

The Mayor thereupon declared the resolution to be duly adopted.

**BUSINESS CREDIT CARD** – Trustee McKnight motioned to approve a Community Bank Credit cards for the Village of Angelica (issued in Heath Gordon’s and Karen Herdman’s names at this point) for approved travel expenses, etc. – second Trustee Weaver – Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye – carried.

**USDA SIDEWALK/FARMER’S MARKET GRANT** – Trustee Weaver motioned to accept the intent of the USDA Sidewalk/Farmer’s Market grant – all materials and equipment – cost of \$7,125.00 – second Trustee McKnight – Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye – carried.

**DISABILITY INSURANCE - LARRY BURROWS** – Trustee Baker motioned to continue Larry Burrow’s wages during disability with the Village requesting reimbursement from First Rehab for all sick time the village has paid – when the village receives reimbursement the employee will be credited back for his sick time based on the amount – second Trustee McKnight – Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye – carried.

**SPECIAL BOARD MEETING** – A special board meeting will be set the first part of January to meet with sale rep’s on water tanks.

#### **CORRESPONDENCES**

#### **CLAIMS**

Trustee Weaver motioned to approve the **general fund** claims in the amount of **\$51,124.71** – second Trustee McKnight - Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye – carried.

Trustee McKnight motioned to approve the **electric fund** claims in the amount of **\$87,141.43** – second Trustee Weaver – Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye – carried.

Trustee Baker motioned to approve the **water fund** claims in the amount of **\$12,701.35** - second Trustee McKnight - Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye – carried.

Trustee Baker motioned to approve the **water project fund** claims in the amount of **\$4,899.40** – second Trustee McKnight – Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye – carried.

With no further business to discuss Trustee Weaver motioned to adjourn at 8:30pm – second Trustee McKnight - Robbins-Aye, Weaver-Aye, Baker-Aye, Young-Aye, McKnight-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer