

## REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

JUNE 17, 2013

HELD AT THE ANGELICA GRANGE

**BOARD PRESENT-CALL TO ORDER:** Mayor Robin K. Robbins, Trustees: Ryan McKnight, Roger Baker, James Young and Dean McKnight

**EMPLOYEES PRESENT:** Karen Herdman, Heath Gordon, Chris Baker and Kevin Demick

**VISITORS PRESENT:** Terry Parker, Sharon Taylor, David Haggstrom and Robert Jones

Mayor Robbins called the regular meeting to order at 7:00pm.

- Trustee Baker motioned to approve the minutes from the regular meeting held on May 20, 2013 and the special meeting held on May 28, 2013 as submitted – second Trustee R. McKnight – R. McKnight-Aye, D. McKnight-Aye, Baker-Aye, Young-Aye, Robbins-Aye – carried.
- **PUBLIC COMMENT**
- **CIVIL WAR WEEKEND – TERRY PARKER** – Discussed upcoming Civil War – request the village pass a resolution restricting traffic for civil war weekend September 27-29. They will not be asking for all streets just Main Street – parking information and permits will be mailed to all village residences prior to weekend.

### **EMPLOYEES REPORTS**

#### **Chris Baker – Water Department**

- Located major leak on May 29<sup>th</sup> in the creek crossing on Center Street – estimated around 70,000 gallons a day loss – have 5 creek crossings throughout village – spoke to Allegany Health Department about eliminating the crossing at Center Street - would need to install a blow off by Guinnip's – this will not affect pressure and should not change quality of water in that area – will need to replace valve by Guinnip's as it is leaking around packing
- Customer on Allegany Avenue had a service leak last week – shut service off until repairs were made – noticed a difference in amount of water pumped. After both leaks were located and shut off - a 6 day average of pumping is at 73,000 gallons
- Clear well pump faulted and is out of service
- Concerned with condition of driveway to reservoir, washed out in sections – would like to get some stone on it.

#### **Heath Gordon – Electric Department**

- No Hydro reduction for July – June 10<sup>th</sup> lost phase on 34.5 at Transit – NYPA was in a week before and no problems were reported – can't explain – could've been lighting – need a 3 hour shut down to repair – Possible June 24<sup>th</sup>
- Elwyn Gordon will be on vacation from June 28<sup>th</sup> until July 5<sup>th</sup>; would like to take the tree down by John Bentley's on East Main St as soon as possible; tree maintenance request from Sharon Taylor on W. Main St.; engineer was down last week doing a line drawing of substation; will deliver or mail quote to sawmill for their electric upgrades.

#### **Kevin Demick – Streets Department**

- Sidewalk replacement suggestions – 360 feet from Peacock Hill to Polanowski's – couple spots on Mechanic St by Post Office and corner of Olean Street; Mayor had a complaint from Rawleigh's on Mechanic St. - sidewalk is low and holds water; has 12 more stumps to remove; asked that someone check with residents on E. Main St. concerning possible new driveway approaches.
- Received a Driveway Permit from William Geoppner for the Angelica Spring Co. He sees no problem – they will be installing a pipe on their property – if it needs to be installed in the right-of-way a new permit will have to be filed and village streets department will have to install. Board Ok. Will time with his work when West Avenue gets paved.
- Board approved pipe to be ordered for projects on West Main and High Street

**Police Department** – Request to hire Melinda Rounds and the PD Uniform budget be increased by \$300.00

**James Ryan – Fire Department – No Report**

**Justice – May 2013 – Evans (\$1515)**

**Karen Herdman – Clerk – May 2013 Reports:** Balance Sheets(tentative); Certified Payroll; E/W Adjustments; Journal Entries(tentative); Cash Receipt; June Reports: Operating Statements and Shut Off Register

## **OLD BUSINESS**

**1997 FIRE PUMPER** – Trustee R. McKnight motioned to have a pump test performed on the 1997 Fire Pumper – second Trustee D. McKnight- R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

**AUCTION 1997 FIRE PUMPER** – Trustee Young motioned to authorize the mayor to sign an Authorization Agreement with Adirondack Fire to sell the 1997 Fire Pumper pending the pump test and sale price to be determined – second Trustee Baker R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

**CODE ENFORCEMENT** – The mayor reported that the property at 147 West Main Street has been posted unsafe by code enforcement officer and needs to comply with state and local laws by July 15, 2013. A Code Enforcement Municipal meeting will be held in Rushford on June 27<sup>th</sup> at 6:00pm and asked if anyone could attend as she cannot.

**1990 STEP VAN** – Trustee D. McKnight motioned to award the sale of the 1990 Step Van to James Ford in the amount of \$6,765.00 – second Trustee R. McKnight – R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

## **NEW BUSINESS**

**RESOLUTION - 2013-2014 GENERAL FUND BUDGET TRANSFER – PD CE** – Offered by Trustee R. McKnight and seconded by Trustee Baker - to increase the police departments uniform allowance (31204.1.4.59) \$300.00 from contingency.

Roll Call Vote: R. McKnight-Aye, Baker-Aye, Young-Nay, D. McKnight-Aye, Robbins-Aye

The mayor therefore declared the resolution duly adopted.

**RESOLUTION – DRAFT PROPOSED CABLE TELEVISION FRANCHISE AGREEMENT – TIME WARNER CABLE** – Offered by Trustee R. McKnight and seconded by Trustee Baker – That the Board of Trustees of the Village of Angelica accepts and proposes to approve an agreement to renew Time Warner Cable’s television franchise for additional ten (10) years, commencing with the date of approval by the Public Service Commission - That a public hearing be held on July 16, 2013, at 7:00pm at the Angelica Grange, 55 Park Circle (see attached)

Roll Call Vote: R. McKnight-Aye, Baker-Aye, Young-Nay, D. McKnight-Aye, Robbins-Aye

The Village Mayor then declared the resolution to be adopted and directed the Village Clerk to proceed to contact the Village Attorney and to complete the publishing and posting as required by law.

**RESOLUTION – NYMPA CONGESTION COSTS FIXED PRICE TCC** – Offered by Trustee Baker and seconded by Trustee D. McKnight - authorized the Mayor to sign the documents to purchase 1 MW of fixed price TCC as explained and recommended by NYMPA.

Roll Call Vote: R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye

The mayor therefore declared the resolution duly adopted.

**RESOLUTION - 2013-2014 GENERAL FUND BUDGET TRANSFER – FD CE** – Offered by Trustee R. McKnight and seconded by Trustee Young - to increase the fire department vehicle expense (34104.1.4.54) \$600.00 from contingency to change and update fuel and ignition system in 1973 Dodge Brush Buggy.

Roll Call Vote: R. McKnight-Aye, Baker-Aye, Young-Nay, D. McKnight-Aye, Robbins-abstained

The mayor therefore declared the resolution duly adopted.

**HMEO POSITION** – Discussion concerning cost, title, and duties of streets department position.

**2013 SUMMER RECREATION SCHEDULE AND EMPLOYEES** – Trustee R. McKnight motioned to approve the 2013 Summer Recreation schedule and employees – Leader: Danielle Broughton, Aides: Desiree Lyman, Tyler Landries, Rob Ford – second Trustee D. McKnight – R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

**FIRE CHIEF CELL PHONE** – Trustee R. McKnight motioned to add a cell phone to the village’s policy to be used by the Fire Chief in lieu of purchasing a one hour phone card – second Trustee D. McKnight – R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

**POLICE DEPARTMENT – NEW HIRE** – Trustee R. McKnight motioned to hire Melinda Rounds as part-time police officer effective immediately at a rate of pay of \$11.75 – second Trustee Baker – R. McKnight-Aye, Baker-Aye, Young-Nay, D. McKnight-Aye, Robbins-Aye – carried.

**RESOLUTION LAW ENFORCEMENT INTERMUNICIPAL AGREEMENT – SCHUYLER COUNTY** – Offered by Trustee R. McKnight and seconded by Trustee Baker – to authorize the Officer in Charge of the Village of Angelica Police Department to sign the Law Enforcement Intermunicipal Agreement for Special Detail Deputies Performing Mutual Aid Police Duties in Schuyler County for Alfred SUNY and Angelica Village Police Department – noted that the Village Patrol Vehicle does not leave village (see attached)

Roll Call Vote: R. McKnight-Aye, Baker-Aye, Young-Nay, D. McKnight-Aye, Robbins-Aye

The mayor therefore declared the resolution duly adopted.

**EXECUTIVE SESSION – PERSONNEL** – Trustee Baker motioned to enter executive session for personnel issues at 8:38pm – second Trustee D. McKnight - R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

Trustee R. McKnight motioned to exit executive session at 8:45pm – second Trustee Baker - R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

**RESOLUTION – HEAVY MOTOR EQUIPMENT OPERATOR – NEW HIRE** – Offered by Trustee R. McKnight and seconded by Trustee Baker to hire Archie McRae as a full-time Heavy Motor Equipment Operator with the streets department at a rate of pay of \$17.00 an hour with benefits.

Roll Call Vote: R. McKnight-Aye, Baker-Aye, Young-Nay, D. McKnight-Aye, Robbins-Nay – carried 3-2

The Mayor therefore declared the resolution duly adopted.

#### CORRESPONDENCES

- Time Warner Cable Franchise Fee for Quarter - \$1,422.54

#### CLAIMS

Trustee R. McKnight motioned to approve the **general fund** claims in the amount of **\$112,115.52** – second Trustee D. McKnight – R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

Trustee Baker motioned to approve the **electric fund** claims in the amount of **\$43,900.60** – second Trustee R. McKnight – R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

Trustee R. McKnight motioned to approve the **water fund** claims in the amount of **\$5,484.16** - second Trustee Baker – R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

Trustee Baker motioned to approve the **water project fund** claims in the amount of **\$756.40** – second Trustee R. McKnight – R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

With no further business to discuss Trustee R. McKnight motioned to adjourn at 9:01pm – second Trustee Young – R. McKnight-Aye, Baker-Aye, Young-Aye, D. McKnight-Aye, Robbins-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer