

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES**

**MARCH 17, 2014**

**HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT-CALL TO ORDER:** Mayor Robin K. Robbins, Trustees: Ryan McKnight, Marika Burke – Dean McKnight @8:44pm **Absent:** Roger Baker

**EMPLOYEES PRESENT:** Karen Herdman, Heath Gordon and Chris Baker

**VISITORS PRESENT:** Dana Guinnip, Josh Ford and Tracy Cassidy

Mayor Robbins called the regular meeting to order at 7:23pm.

Trustee R. McKnight motioned to approve the minutes from the regular meeting held on February 18, 2014 and the special board meeting held on March 4, 2014 as submitted – second Trustee Burke – R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

**PUBLIC COMMENT**

**EMPLOYEES REPORTS**

**Chris Baker – Water Department**

- 6" main water break under Joncy Bridge had been identified and isolated. No one is without water – line is frozen between east shut off valve and where we need to repair – repair will be made when line thaws out; a water main break on West Main Street at the bottom of High Street was repaired; had to make repairs to trash pump – Harbor Freight has a used one for \$230 – would like to pick up for backup; Center Street creek crossing should be repaired at the end of March or first part of April – weather permitting.

**Heath Gordon – Electric Department**

- No Hydro reduction for April 2014. 20 LED Street Lights were order and received; received a set of drawings from engineer on substation – switch incorrect – need to get together and discuss substation further with board.

**Kevin Demick – Streets Department**

- Routine winter snow removal; salt usage running slightly higher this year- up one truck load than in prior years – still within budget; with the extremely tough winter which may impact our roads we may have to use some of our road project monies for the next fiscal year on repairs on some of our streets; received CHIPS reimbursement in the amount of \$59,188.54; Demolition on the house on West Main Street is complete – will haul away debris when weather breaks; still working with Rural Development on grant/loan application for snow plow trucks

**Police Department** – February report submitted.

**Fire Department** – Josh Ford submitted a quote for 7 LED lights and hardware for truck bay – Belmont Hardware \$1,626.47 – board would like two other quotes; Dana Guinnip reported that the new radios were installed and some of the monitors were handed out.

**Justice – Evan (\$100) Burke (\$956)**

**Karen Herdman – Clerk – February 2014 Reports:** Certified Payroll; E/W Adjustments; Balance Sheets; Journal Entries; **March Reports:** Operating Statements and Shut Off Register

**OLD BUSINESS**

**NEW BUSINESS**

**FIRE HALL BUILDING REPAIRS – LIGHTS** – Trustee R. McKnight motioned to approve the purchase of 7 LED lights and hardware for the Fire Hall with the material purchased from the lowest of the three quotes – second Trustee Burke – R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

**RESOLUTION – 2014-2015 GENERAL FUND, ELECTRIC FUND, AND WATER FUND TENTATIVE BUDGETS** – Offered by Trustee R. McKnight and seconded by Trustee Burke – to adopt the tentative budgets as submitted – general fund appropriations total \$501,349/revenues total \$200,593 – tentative tax levy increase 1.45%; electric fund appropriations total \$1,051,198 and water fund appropriations total \$196,680 – (see attached)

Roll Call Vote: R. McKnight-Aye, Burke-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION – FIRE DEPARTMENT DEBT RESERVE** – Offered by Trustee R. McKnight and seconded by Trustee Burke – to establish a reserve fund to be known as the Fire Department Debt Reserve. The purpose of this reserve fund is to accumulate

monies to pay off the 2013 Fire Pumper in the year 2025 with USDA Rural Development. For the fiscal years ending in 2014-2024 a contribution to this reserve will be made in the amount of \$7,166 annually – in the fiscal year ending 2025 a contribution of \$7,174 will be made. (see attached debt schedule)

Roll Call Vote: R. McKnight-Aye, Burke-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION – FIRE DEPARTMENT BUILDING RESERVE** – Offered by Trustee Burke and seconded by Trustee R. McKnight – to establish a reserve fund to be known as the Fire Department Building Reserve. The purpose of this reserve fund is to accumulate monies to help alleviate any fire department building repair. The chief fiscal officer is hereby directed to deposit and secure the monies of this reserve fund as set by the Board of Trustees.

Roll Call Vote: R. McKnight-Aye, Burke-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION – MEUA SEMI-ANNUAL CONFERENCE** – Offered by Trustee R. McKnight and seconded by Trustee Burke- the Semi-Annual Conference of the MEUA of New York State, has been called on April 16 and 17, 2014 to be held in East Syracuse, NY and be it resolved that William Whitfield be and is hereby designated as the accredited delegate of the Village of Angelica, New York – (see attached)

Roll Call Vote: R. McKnight-Aye, Weaver-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION – SURPLUS PROPERTY – WATER RESERVOIR COVER** – Offered by Trustee Burke and seconded by Trustee R. McKnight – to declare the 90x230x40 Cover-All building enclosing the Water Reservoir surplus property once the water tank is in operation and the engineer approves the water reservoir cover to be take down.

Roll Call Vote: R. McKnight-Aye, Weaver-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION – BID OUT SURPLUS PROPERTY** – Offered by Trustee R. McKnight and seconded by Trustee Burke – Bid out surplus property – for one 90x230x40 Cover-All Building – advertisement and opening of bids to be determined.

Roll Call Vote: R. McKnight-Aye, Weaver-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION – HEALTH INSURANCE COVERAGE FOR 2014-2015** – Offered by Trustee R. McKnight and seconded by Trustee Burke – To approve authorization for Independent Health Insurance iDirect Silver policy effective May 1, 2014- April 30, 2015 – with the village paying the deductible as needed up to the policy rate for single/family coverage – (see attached)

Roll Call Vote: R. McKnight-Aye, Burke-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted.

**BOND RESOLUTION – SUBJECT TO PERMISSIVE REFERENDUM – PURCHASE OF PLOW TRUCKS** – Offered by Trustee Burke and seconded by Trustee R. McKnight – A resolution authorizing, subject to permissive referendum, the purchase of plow trucks for maintenance purposes, for the Village of Angelica, Allegany County, New York, at a maximum estimated cost of \$165,000 and authorizing the issuance of \$165,000 Serial Bonds of said village to pay the cost thereof – (see attached)

Roll Call Vote: R. McKnight-Aye, Burke-Aye, Robbins-Aye

The following resolution was not adopted by a super majority vote, that is a vote of at least two-thirds of the total voting strength of the Board. Therefore it was not approved.

**RESOLUTION – MUNICIPAL COOPERATION – NYCLASS** – Offered by Trustee Burke and seconded by Trustee R. McKnight – The Village of Angelica wishes to invest certain of its available investments funds in cooperation with other corporations and /or districts pursuant to a municipal cooperation agreement; (see attached)

Roll Call Vote: R. McKnight-Aye, Burke-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted.

**MEMBER ACKNOWLEDGEMENT** – Trustee R. McKnight motioned to authorize the mayor to sign the Member Acknowledgement for NYMPA. This Acknowledgement confirms Solvay Bank's existing right to access the funds that the members send to the Bank to pay their NYMPA charges, in the event NYMPA were to default (see attached) – second Trustee Burke – R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

**ANGELICA POLICE DEPARTMENT – PATROL AREA AND RESPONSIBILITIES** – Trustee Burke motioned to approve the Angelica Police Departments Patrol Area and Responsibilities submitted to the Board by the Officer in Charge, Matthew Heller – second Trustee R. McKnight (see attached) – R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

**ADDITIONAL ENGINEER SERVICES – ELECTRIC SUBSTATION** – Trustee Burke motioned to authorize the mayor to sign the proposal with Barton & Loguidice for additional services that the Rural Business Enterprise Grant program requires for the new 34.5kV Substation Project – this grant requires project elements that were not known at the time that B&L provided in a quote the original scope of services for the substation upgrade project – the fees will not exceed \$2,450 - second Trustee R. McKnight – (see attached)

Roll Call Vote: R. McKnight-Aye, Burke-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted.

**MEUA ENGINEERING WORKSHOP** – Trustee Burke motioned to approve Heath Gordon and Christopher Baker to attend the MEUA Engineering Workshop in East Syracuse on March 20, 2014 – second Trustee R. McKnight – R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

**USE OF ATHLETIC FIELDS – ACCORD CORP** – Trustee R. McKnight motioned to approve Accord Corporation to use the Athletic Fields on Thursday's starting April 24<sup>th</sup> – June 5<sup>th</sup> once a certificate of insurance is provided – second Trustee Burke – R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

**CONSERVATION CLUB SPECIAL SHOOT** – Trustee R. McKnight motioned to approve a waiver of the noise ordinance for the Conservation Club to shoot on club grounds Saturday, April 26, 2014 from 9:00 am to 4:00pm for the Father and Son Shoot – second Trustee Burke – R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

**RESOLUTION PUBLIC HEARING – WATER RATE INCREASE** – Offered by Trustee R. McKnight and seconded by Trustee Burke to hold a Public Hearing on April 21, 2014 following the Organizational Meeting set for 7:00pm to increase the Water Rates to take effect June 1, 2014.

Roll Call Vote: R. McKnight-Aye, Burke-Aye, Robbins-Aye

The Mayor therefore declared the resolution duly adopted.

**OFFICE OF THE STATE COMPTROLLER – AUDIT** – Notification that no significant benefit would likely result from them continuing our audit and they have made a decision to terminate the engagement prior to completion.

#### **CLAIMS**

Trustee R. McKnight motioned to approve the **general fund** claims in the amount of **\$21,001.89** – second Trustee Burke – R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

Trustee Burke motioned to approve the **electric fund** claims in the amount of **\$99,345.27** – second Trustee R. McKnight- R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

Trustee R. McKnight motioned to approve the **water fund** claims in the amount of **\$6,032.66** - second Trustee Burke – R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

Trustee R. McKnight motioned to approve the **water project fund** claims in the amount of **\$480.50** – second Trustee Burke – R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

**EXECUTIVE SESSION – MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, OR PROMOTION OF A PARTICULAR PERSON** – Trustee R. McKnight motioned to enter executive session 8:21pm to discuss matters leading to the employment of a particular person – second Trustee Burke – R. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

Trustee Burke motioned to exit executive session at 9:00pm – second Trustee R. McKnight – R. McKnight-Aye, D. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

With no further business to discuss Trustee R. McKnight motioned to adjourn at 9:01pm – second Trustee Burke – R. McKnight, D. McKnight-Aye, Burke-Aye, Robbins-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer