

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

APRIL 20, 2015

HELD AT THE ANGELICA GRANGE

BOARD PRESENT: Mayor Michael Trivisonoli, Trustees: Linda Warner, Robert Perry, Holly Grusendorf, and Dana Guinnip

EMPLOYEE PRESENT: Karen Herdman, Heath Gordon, Christopher Baker and Kevin Demick

VISITORS PRESENT: Robin Robbins, John Werner, Josh Ford and Traci Cassidy

Mayor Trivisonoli called the regular meeting to order at 7:18pm.

Trustee Warner motioned to approve the minutes from the public hearing held on March 16, 2015 as submitted – second Trustee Perry – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisonoli-Aye – carried.

Trustee Guinnip motioned to approve the minutes from the regular board meeting held on March 16, 2015 as submitted – second Trustee Perry – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisonoli-Aye – carried.

Trustee Perry motioned to approve the minutes from the special meeting held on March 18, 2015 as submitted – second Trustee Grusendorf – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisonoli-Aye – carried.

PUBLIC COMMENT

EMPLOYEES REPORTS

Chris Baker – Water Department

- Flushed Hydrants on April 6th; Excavator Bids – received as follows: Recommends the New E35 T4 ZTS Model

- New Excavator –

▪ Bobcat of Buffalo	E35i TA ZTS	\$38,871.10
▪ Bobcat of the Finger Lakes	E32 TA	\$40,736.56
▪ Bobcat of Buffalo	E35 TA ZTS	\$41,562.60
▪ Bobcat of Twin Tiers	E32 TA	\$41,634.80
▪ Lift Tech Equipment	JCB 8035 ZTS	\$42,995.00
▪ Milton Cat	303.5E CR	\$46,670.00
▪ Monroe Tractor	CX368	\$52,624.00
▪ Bradco Supply	Neuson 3503	\$54,994.00

- Used Excavator –

▪ George & Swede	2009 Yanmar VIO27	\$31,000.00
▪ Lift Tech	2008 8035 ZTS	\$36,500.00
▪ Admar Supply Co.	2011 Kubota KX-91	\$39,616.00
▪ Monroe Tractor	2012 Case CX36B	\$39,909.00
▪ Bradco Supply	2012 Cat 304DCR	\$43,000.00
▪ Bradco Supply	2012 Neuson 50Z3	\$49,000.00

Heath Gordon – Electric Department

- No Hydro Reduction for May 2015. Helped Andover electric department replace street light pole; new service on Peavy Road; replaced poles – Center St and Angelica Bakery; meter testing; engineer firm is getting spec’s prepared to go out to bid on transformer by end of week – after bids are open, footer spec’s will be sent to begin footer – looking 3 to 4 weeks to break ground from today’s date; normal monthly duties.

Kevin Demick – Street Department

- Routine snow removal; begun cleanup-repairing damaged areas from plows on streets and sidewalks; clean up and serviced for storage winter equipment; salt usage was normal; checking and making sure drain inlets and ditches were open; will be evaluating effects of the damage on our streets due to extreme cold weather this winter – will be doing maintenance on all streets over the upcoming month to repair any damage from winter stress – will include hot-mix patching and also first round of crack-sealing. Also may have to look at using some of our road project monies to do repairs on some of our streets that were not earmarked for work this year; cold patching misc. potholes village wide; broom truck serviced and started street cleaning.
- Update on this year’s projects: recycle the section of road on Olean St/Gibson Hill- funded through CHIPS; second phase of paving on Peacock Hill will be done in May- mill the area of the waterline repair on East Main St
- Request balance of snow plow contractual be transferred to sidewalk contractual to replace 100 feet of sidewalk in front of the Legion before Memorial Day. Cost approximately \$1,200.

Matthew Heller – Police Department

- Submitted NYDCJS required reports; submitted Quarterly Video Report to the DA's Office; payroll preparation; completed schedule for April; Submitted DWI Patrol reimbursement request

James Ryan – Fire Department

- No report

Justice Department

- Evans \$330; Burke \$1581

Karen Herdman – Clerk/Treasurer Department

- **March 2015 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; Journal Entries; Cash Receipts
- **April 2015 Reports:** Operating Statements; Shut-Off Register

OLD BUSINESS

NEW BUSINESS

RESOLUTION – 2014-2015 GENERAL FUND BUDGET TRANSFER – Offered by Trustee Warner and seconded by Trustee Perry – to transfer balance of \$664.00 from snow contractual (51424.1) to sidewalk contractual (54104.1).

Roll Call Vote: Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION – ADOPT 2015-2016 GENERAL FUND, ELECTRIC FUND AND WATER FUND BUDGETS – Offered by Trustee Warner and seconded by Trustee Grusendorf – to adopt the budgets as submitted – general fund appropriations total \$539,295 – revenues total of \$231,959 – tax levy increase of 2.26%; Electric fund appropriations total \$1,047,410 and water fund appropriations total \$212,125; Decrease in appropriations from tentative budget was as follows: General \$420.00; Electric \$2,690; Water \$255 due to new health insurance policy – (see attached)

Roll Call Vote: Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION – STANDARD WORK DAY AND REPORTING – Offered by Trustee Warner and seconded by Trustee Guinnip – hereby established the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the records of activities maintained and submitted by these officials to the clerk of this body: (see attached)

Roll Call Vote: Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION – NYMPA ANNUAL CONFERENCE – Offered by Trustee Warner and seconded by Trustee Guinnip - the Annual Conference of the New York Municipal Power Agency has been called and be it resolved that Michael Trivisondoli be and is hereby designated as the accredited delegate of the Village of Angelica, New York – (see attached)

Roll Call Vote: Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-abstained

The Mayor therefore declared the resolution duly adopted.

PROXY TAX FREEZE – Trustee Warner motioned to approve Allegany County be the lead agency on filing the Tax Freeze for the Village of Angelica and authorizes the mayor and clerk-treasurer to sign all requirement agreements – second Trustee Perry – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye – carried.

RESOLUTION – HEALTH INSURANCE COVERAGE 2015-2016 – Offered by Trustee Warner and second by Trustee Grusendorf – to approve authorization for Blue Cross and Blue Shield of WNY Platinum 110 policy effective May 1, 2015 – April 30, 2016. (see attached policy)

Roll Call Vote: Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

VILLAGE WIDE CLEAN UP DAY – Trustee Warner motioned to set the Village Wide Clean-Up Day for May 18, 2015 – second Trustee Grusendorf – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye – carried.

CONCESSION STAND – ATHLETIC FIELDS – Trustee Warner motioned to acceptance ownership of the concession stand located on the Athletics Fields behind the softball field – second Trustee Perry – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye – carried.

CHIPS NOTIFICATION/AIM/PER CAPITA AID – 2015-2016 State Budget – Actual CHIPS Aid: \$61,403.20/Actual Winter Recovery Aid: \$8,717.81/Actual Aide & Incentives Aid: \$9,017.00/Per Capita Aid: \$925.00.

RESOLUTION – AUTHORIZE EXPENDITURE FROM THE WATER EQUIPMENT RESERVE – Offered by Trustee Warner and seconded by Trustee Grusendorf – to authorize the expenditure from the Water Equipment Reserve not to exceed \$20,000.00. This is subject to permissive referendum. The funds will be used towards the purchase of a new 2015 Mini Excavator and Compact Tractor.

Roll Call Vote: Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION – AVERTISE FOR BID – NEW OR USED OUTDOOR MEDIUM VOLTAGE PAD MOUNT TRANSFORMER – Offered by Trustee Guinnip who moved its adoption and seconded by Trustee Warner. To advertise for separate sealed bid for the purchase of one new or used Outdoor Medium Voltage Pad Mount Transformer – subject to Rural Development concurrence.

Roll Call Vote: Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION – PRE-APPLICATION USDA RURAL DEVELOPMENT COMMUNITY FACILITIES – Offered by Trustee Warner and seconded by Trustee Guinnip – It is the intent of the Village of Angelica Board of Trustees to file a pre-application under the USDA Rural Development Community Facilities Program to purchase one 2015 or newer Mini Excavator and Compact Tractor. The Board of Trustees authorizes the Clerk-Treasurer and the Mayor to sign any and all documents. The Board of Trustees stated that they are favorable in purchasing a mini excavator and compact tractor to replace the 2000 Case Backhoe. It is essential to the department to repair water lines.

Roll Call Vote: Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

REJECT ANY AND ALL USED COMPACT EXCAVATOR BIDS – Trustee Warner motioned to reject any and all bids on the 2006 or newer model year, used compact excavator with 2,500 hours or less that were received on April 2, 2015 – second Trustee Guinnip – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye – carried.

CLAIMS

Trustee Warner motioned to approve the **general fund** claims in the amount of **\$24,868.86** – second Trustee Guinnip – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye – carried.

Trustee Grusendorf motioned to approve the **electric fund** claims in the amount of **\$355,845.43** – second Trustee Perry – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye – carried.

Trustee Warner motioned to approve the **water fund** claims in the amount of **\$3,513.49** – second Trustee Perry – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye - carried.

Trustee Grusendorf motioned to approve the **water project fund** claims in the amount of **\$375.00** – second Trustee Guinnip – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Warner motioned to adjourn at 9:34pm – second Mayor Trivisondoli – Warner-Aye, Perry-Aye, Grusendorf-Aye, Guinnip-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer