

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

OCTOBER 20, 2014

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Robin K. Robbins, Trustees: Michael Trivisonoli and Linda Warner

Absent: Ryan McKnight and Dean McKnight

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon, Chris Baker and Kevin Demick

VISITORS PRESENT: Josh Ford and Michael Burke

Mayor Robbins called the regular meeting to order at 7:04pm.

Trustee Trivisonoli motioned to approve the minutes from the regular meeting held on September 15, 2014 as submitted second Trustee Warner – Trivisonoli-Aye, Warner-Aye, Robbins-Aye – carried.

PUBLIC COMMENT

CONSTRUCTION AT 21 WEST MAIN STREET – MICHAEL BURKE – Checking on status of reinforcing a sidewalk in front of his property so his building plans can continue. The board assured Mr. Burke that they could reinforce the sidewalk up front for deliveries to be made at that property, at the owner's expense.

EMPLOYEES REPORTS

Chris Baker – Water Department

- Flushed Hydrants; listened for leaks; leak at Kim Brown's meter on Olean St; dug up main line at Baptist Church; health department inspected facilities; contractors punch list work at reservoir; located valves; isolated South St. and Olean St. creek crossing looking for leaks; electric is back on at the reservoir; repaired service leak at 27 West Main St; leak located at Jerry Robbins on County Rd 2; normal monthly duties.
- Highest bidder for backhoe through Auction International Inc was \$26,600.00 – recommends not accepting a bid under \$30,000 – local contractor submitted bid to board and the Town of Colchester is coming to look at in tomorrow.

Heath Gordon – Electric Department

- No Hydro reduction for November 2014. Tree trimming; went to National Grid picked up materials to start pulling neutral through village; hooked up power supply to the water tank area – new meter and box – went from three phase to single phase which required a new heater to be installed – approx. cost \$800; worked on street lights; normal monthly duties.
- Engineer report came on design of new substation – Estimated cost \$949,170 – discuss with full board different options – would recommend only installing a reconditioned pad mount transformer and pouring a pad - doing work in house. Piece this project out over years. Transformer most important. Trustee Trivisonoli recommended pricing out transformer as soon as possible.

Kevin Demick – Streets Department

- Begun village wide leaf pickup; sidewalk cleanup ongoing – will recheck the areas next year; poured last two driveway approaches for this season; final village-wide crack sealing process was completed; hot asphalt patching village-wide; roadside mowing and cutting brush; have started breaking up the concrete sidewalk blocks stockpiled to be recycled for material for the parking area on White St - a drainage ditch will be installed at that location; new windows have been installed in fire hall; plans to purchase pipe and fittings to enclose a section of ditch on Peavy Rd; will be rebuilding the old sander hooklift frame to accommodate the new sander; expected delivery of new snow plow truck –mid-November.

Police Department – September report submitted – submitted NYDCJS reports; updated PD records on cases; set up October schedule; attended RPD Officer Funeral (Rochester); attended Officer Hanrahan's Academy graduation; coordinated for Allegany Council on Alcohol/Substance Abuse 5K Move-Athon; Officers have asked about the possibility of being paid bi-weekly instead of monthly. OIC Heller is fine with that change as long as the following conditions are met: the burden for submission remains on the employee; and no undue hardship on the village clerk or add any cost to the village – the village clerk is good with this request and the Village will incur no extra costs.

Fire Department – Josh Ford inquired about the completion of the installation/caulk around the new windows at fire hall – Mayor Robbins will get with employee Corey Clark and Supt. Demick to get materials needed to finish job. Josh will check and see if requirements are being met on the NYS Department of Labor regarding certain emergency escape systems – entrapment at elevations. The department has ropes available on trucks.

Justice – Evan (\$150) Burke (\$1072)

Karen Herdman – Clerk – September **2014 Reports**: Certified Payroll; E/W Adjustments; Journal Entries **October Reports**: Operating Statements; Shut Off Register; **June-September 2014 Cash Book Receipts**

OLD BUSINESS

NEW BUSINESS

RESOLUTION – ADOPT LOCAL LAW NO. 1 of 2014 - AMENDING LOCAL LAW NO. 2 OF 2003 ENTITLED “A LOCAL LAW ESTABLISHING VEHICLE AND TRAFFIC REGULATIONS UPON ALL HIGHWAYS, ROADWAYS AND STREETS, EITHER PUBLICLY OR PRIVATELY MAINTAINED WHICH ARE OPEN TO THE USE OF THE PUBLIC WITHIN THE VILLAGE OF ANGELICA” – The Board of Trustees considered the adoption of the proposed local law for which the public hearing had been held. The resolution was offered by Trustee Trivisonoli, who moved for its adoption, and seconded by Trustee Warner, the Board has determined that the adoption of this local law is necessary to provide for the establishment of policies that will regulate traffic and parking on Village of Angelica streets, highways and roads.... (see attached)

Roll Call Vote: Trivisonoli-Aye, Warner-Aye, Robbins-Aye

The Mayor declared the Local Law duly adopted and directed the Village Clerk and Village Attorney to file the local law with the Department of State.

RESOLUTION – NYMPA SEMI-ANNUAL MEETING – Offered by Mayor Robbins and seconded by Trustee Warner that Trustee Michael Trivisonoli be and is hereby designated as the accredited delegate of the Village of Angelica, New York at the NYMPA Semi-Annual Meeting being held on October 21, 2014 – see attached

Roll Call: Trivisonoli-Aye, Warner-Aye, Robbins-Aye

The Mayor thereupon declared the resolution duly adopted.

RESOLUTION – GENERAL DEBT RESERVE – Offered by Trustee Trivisonoli and seconded by Trustee Warner – to establish a Reserve fund to be known as the General Debt Reserve. The purpose of this reserve fund is to accumulate monies to pay off the 2015 Snow Plow Trucks bond with USDA Rural Development prior to 2030. The amount transferred to this fund will be at the discretion of the Board of Trustees each year through the adopted general fund budget.

Roll Call: Trivisonoli-Aye, Warner-Aye, Robbins-Aye

The Mayor thereupon declared the resolution duly adopted.

RESOLUTION – ELECTION DAY 2015 – Offered by Trustee Trivisonoli and seconded by Trustee Warner – to establish Village Election Day in 2015 on Wednesday, March 18, 2014 – Pursuant to Election Law 15-104(1)(b) the Village Election must be moved from the 17th of March to the 18th. No Village election can be held on the 3rd Tuesday if such day falls on St. Patrick's Day.

Roll Call: Trivisonoli-Aye, Warner-Aye, Robbins-Aye

The Mayor thereupon declared the resolution duly adopted.

RESOLUTION – PAY FREQUENCY OF PART-TIME POLICE OFFICERS – Offered by Trustee Trivisonoli and seconded by Trustee Warner – to change the pay frequency of all part-time police officers from monthly to bi-weekly starting the first payroll in 2015. The Officer in Charge will be required to submit time sheets to the payroll clerk.

Roll Call: Trivisonoli-Aye, Warner-Aye, Robbins-Aye

The Mayor thereupon declared the resolution duly adopted.

RESOLUTION – AUTHORIZE EXPENDITURE FROM THE GENERAL EQUIPMENT RESERVE – Offered by Trustee Warner and seconded by Trustee Trivisonoli – to authorize the expenditure from the General Equipment Reserve in the amount of \$35,959.00. This is subject to permissive referendum. The funds will be used towards the purchase of a new snow plow truck.

Roll Call: Trivisonoli-Aye, Warner-Aye, Robbins-Aye

The Mayor thereupon declared the resolution duly adopted.

RESOLUTION 2014-2015 GENERAL FUND BUDGET TRANSFER – Offered by Trustee Trivisonoli and seconded by Trustee Warner – to increase account 34104.1.4.93 Fire Department Building CE \$6,832.10 from Fire Department Building Reserve.

Roll Call: Trivisonoli-Aye, Warner-Aye, Robbins-Aye

The Mayor thereupon declared the resolution duly adopted.

RESOLUTION 2014-2015 GENERAL FUND BUDGET TRANSFER – Offered by Trustee Trivisonoli and seconded by Trustee Warner – to increase account 14204.1.4. – Attorney CE \$3,000.00 from contingency.

Roll Call: Trivisonoli-Aye, Warner-Aye, Robbins-Aye

The Mayor thereupon declared the resolution duly adopted.

RESOLUTION – ACCEPT NEW F-250 PLOW TRUCK AND AUTHORIZE FINAL PAYMENT – Offered by Trustee Warner and seconded by Trustee Trivisondoli – to accept the new F-250 Plow Truck as delivered on September 16, 2014 and authorize payment of invoice in the amount of \$30,098.31.

Roll Call: Trivisondoli-Aye, Warner-Aye, Robbins-Aye

The Mayor thereupon declared the resolution duly adopted.

RESOLUTION – WATER DEPARTMENT PURCHASE F-250 PLOW TRUCK FROM GENERAL FUND – Offered by Trustee Trivisondoli and seconded by Trustee Warner - authorize expenditure of \$16,000 from Water Equipment Reserve fund for the purchase of the F-250 Plow Truck from the general fund.

Roll Call: Trivisondoli-Aye, Warner-Aye, Robbins-Aye

The Mayor thereupon declared the resolution duly adopted.

AUCTION INTERNATIONAL INC, SALE OF BACKHOE – Trustee Trivisondoli motioned to decline the high bid of \$26,600.00 from Auction International Inc – second Trustee Warner – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

2014 SANITARY SURVEY – ANGELICA VILLAGE WATER SUPPLY – All Board members received copy of survey and reviewed.

NYMPA RATE – All board members present reviewed memo from Tony Modafferi, General Manager of NYMPA, that effective October 1, 2014 the NYMPA supplemental rate will increase to 52 mils.

POLICE DEPARTMENT MOUNTING EQUIPMENT – The Angelica Police Department was awarded a grant for a Tracs System for the police car – the department is required to supply the mounting bracket – the estimate was \$2,500 from Evan's Electronics who had a backlog due to not being able to get the mounting equipment necessary because of the age of the vehicle – Officer in Charge, Matt Heller has found two companies that carry the required equipment – estimated cost of \$1,200.00 – Trustee Trivisondoli motioned to approve O.I.C., Matt Heller to order the mounting equipment required – second Trustee Warner – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

PRIOR APPROVAL OF EXPENDITUE – Trustee Trivisondoli motioned to approve the clerk to pay employee Archie McRae on October 27, 2014 for his travel expenses from water school he attended the week of the 20th of October, 2014 – second Trustee Warner – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

RESERVOIR REPLACEMENT – CLOSE-OUT PACKAGE – Trustee Trivisondoli motioned to approve the close-out of Statewide Aquastore contingent upon the record drawings being released to Chatfield Engineers – second Trustee Warner – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

EXECUTIVE SESSION – LITIGATION – Trustee Trivisondoli motioned to enter executive session at 8:19 pm for litigation – second Trustee Warner – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

Trustee Trivisondoli motioned to exit executive session at 8:55 pm – second Trustee Warner - Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

SETTLEMENT AGREEMENT – Trustee Trivisondoli motioned to approve the draft of the Geoppner's Settlement Agreement submitted by Village Attorney, Richard Buck as of October 20, 2014 – second Trustee Warner – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

SURVEY – WATER RESERVOIR – Trustee Trivisondoli motioned to approve the expenditure necessary to obtain an updated survey at the reservoir site pending the Geoppner' s approval of said Settlement Agreement – second Trustee Warner – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

CLAIMS

Trustee Trivisondoli motioned to approve the **general fund** claims in the amount of **\$14,552.01** – second Trustee Warner – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

Trustee Trivisondoli motioned to approve the **electric fund** claims in the amount of **\$56,041.59** – second Trustee Warner – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

Trustee Trivisondoli motioned to approve the **water fund** claims in the amount of **\$45,920.18** - second Trustee Warner – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

Trustee Trivisondoli motioned to approve the **capital general fund** claims in the amount of **\$30,098.31** – second Trustee Warner – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

Trustee Warner motioned to approve the **water project fund** claims in the amount of **\$92,508.61** – second Trustee Trivisondoli – Trivisondoli-Aye, Warner-Aye, Robbins-Aye – carried.

With no further business to discuss, Trustee Warner motioned to adjourn at 9:04pm – second Trustee Trivisondoli – Warner-Aye, Trivisondoli-Aye, Robbins-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer